

AGENDA

Regular Council Meeting Tuesday, May 21, 2024, at 6:30 p.m. Powassan Council Chambers 252 Clark Street, Powassan, ON

1. CALL TO ORDER

2. LAND ACKNOWLEDGMENT

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings."

3. <u>ROLL CALL</u>

4. DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF

5. APPROVAL OF THE AGENDA

6. DELEGATIONS TO COUNCIL

7. ADOPTION OF MINUTES OF PREVIOUS OPEN SESSION MEETINGS OF COUNCIL 7.1 Regular Council Meeting of May 7, 2024

8. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

9. MINUTES AND REPORTS FROM APPOINTED BOARDS

- 9.1 District of Parry Sound Social Services Administration Board May 2024 CAO's Report
- 9.2 Powassan Police Services Board minutes of March 18, 2024
- 9.3 Powassan and District Union Public Library minutes of April 15, 2024

10. STAFF REPORTS

10.1 Public Works Foreman, T. Tennant – Winter Sand10.2 Treasurer/Director of Corporate Services, B. Robinson – Tender 2024-05 Surface Treatment

11. BY-LAWS

11.1 Bylaw 2024-13 - To provide for a Loan from the Water and Sewer Reserve Fund 11.2 Bylaw 2024-05 - To set the annual remuneration to be paid to the Mayor, Deputy Mayor, and Councillors

11.3 Bylaw 2024-15 – To Appoint a Municipal Auditor

12. UNFINISHED BUSINESS

12.1 Clerk, A. Quinn – Municipal Fields

- 12.2 Treasurer/Director of Corporate Services Tender 2024-02 Winter Sand
- 12.3 Powassan and District Union Public Library 2024 Draft Budget Update

13. <u>NEW BUSINESS</u>

13.1 Planscape Planning Report – Consent Application B24/Powassan/2024

- 13.2 Planscape Planning Report Consent Application B19/Powassan/2024
- 13.3 Planscape Planning Report Consent Application B20/B21/Powassan/2024

13.4 Planscape Planning Report – Consent Application B22/B23/Powassan/2024

13.5 District of Parry Sound Social Services Board – Support for Resolution 24 04 02, Ontario Works Rates

13.6 Ontario Clean Water Agency - Project Management of a Master Plan for the water, wastewater and stormwater infrastructure

14. CORRESPONDENCE

14.1 North Bay Mattawa Conservation Authority - Notice of Public Consultation on Proposed Source Protection Plan Updates

15. ADDENDUM

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. CLOSED SESSION

18. MOTION TO ADJOURN



2024-136

2024-137

2024-138

2024-139

2024-140

Regular Council Meeting Tuesday, May 7, 2024, at 6:30 pm Powassan Council Chambers

Present:	Peter McIsaac, Mayor Markus Wand, Deputy Mayor Leo Patey, Councillor Randy Hall, Councillor Dave Britton, Councillor	
Staff:	B. Robinson, Treasurer/Director of Corporate Services Allison Quinn, Clerk	
Presentations:	None.	
Disclosure of Mor	netary Interest and General Nature Thereof: None.	
Section 9(4)(f) of t privilege, includin be approved.	s – Section 239(2)(f) of the Municipal Act and under the Procedural Bylaw – advice that is subject to solicitor-client g communications necessary for that purpose;	Carrie
Moved by: That the minutes of	M. Wand Seconded by: D. Britton of the Regular meeting of Council of April 16, 2024, be adopted.	Carrie
Moved by:		24, Carrie
M 11	D Hall Cases ded have I. Deterry	
	R. Hall Seconded by: L. Patey om Treasurer/Director of Corporate Services, B. Robinson, regards Services Agreement be received; and,	ing
That the memo fro the External Audit FURTHER THAT	om Treasurer/Director of Corporate Services, B. Robinson, regard	ing Carrie
That the memo fro the External Audit FURTHER THAT as the Municipal a Moved by:	om Treasurer/Director of Corporate Services, B. Robinson, regard Services Agreement be received; and, Staff be directed to prepare a Bylaw appointing Baker Tilly LLP uditor for the 2024-2026 fiscal years.	Carrie

2024-141	Moved by: M. Wand Seconded by: D. Britton That the memo from Treasurer/Director of Corporate Services, B. Robinson, Regarding Tender 2024-01 Quarried 'A' be received; and,
	FURTHER THAT Tender 2021-01 Quarried 'A' in the amount of \$284,099.18 includingH.S.T. be awarded to Evan Hughes Excavating.Carried
2024-142	Moved by: D. Britton Seconded by: R. Hall That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding Tender 2024-02 Winter Sand be received; and
	FURTHER THAT Tender 2024-02 Winter Sand in the amount of \$66,715.20Deferredincluding H.S.T. be awarded to Miller Paving Limited.Deferred
2024-143	Moved by: R. Hall Seconded by: L. Patey That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding RFP 2024-03 Building Department SUV be received; and,
	FURTHER THAT RFP 2024-03 Building Department SUV in the amount of \$39,703.92 including H.S.T. Be awarded to North Bay Mitsubishi, for the purchase of a Mitsubishi Eclipse SE.Carried
2024-144	Moved by: L. Patey Seconded by: M. Wand That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding Tender 2024-04 Demolition be received; and
	FURTHER THAT Tender 2024-04 Demolition in the amount of \$14,990.00Carriedincluding H.S.T. be awarded to Burns 5 Star Construction Ltd.Carried
2024-145	Moved by: M. WandSeconded by: D. BrittonThat the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding Council Remuneration, be received for information purposes.Carried
2024-146	Moved by: D. Britton Seconded by: R. Hall That Bylaw 2024-13, being a Bylaw to provide for a loan from the Water and Sewer Reserve Fund to the Corporation of the Municipality of Powassan;
	Be READ a FIRST and SECOND time on May 7, 2024, and considered READ a THIRD and FINAL time and adopted as such in open Council on May 21, 2024. Carried
2024-147	Moved by: R. HallSeconded by: L. PateyThat the 2023 Financial Statements from the Municipal Property Assessment Corporation, be received.Carried
2024-148	Moved by: R. HallSeconded by: L. PateyThat the Ontario Clean Water Agency's Powassan Water and Wastewater Systems QuarterlyOperations Report dated January 1 – March 31, 2024, be received.
	Recorded Vote: Requested by Councillor D. Britton

	Councillor Britton:YeaCouncillor Hall:YeaCouncillor Wand:YeaCouncillor Patey:Yea
	Mayor McIsaac: Yea Carried
2024-149	Moved by: L. Patey Seconded by: M. Wand That the correspondence dated March 26, 2024, from the Minister of Canadian Heritage's office, regarding Celebrate Canada funding, be received. Carried
2024-150	Moved by: M. WandSeconded by: D. BrittonThat the correspondence dated April 19, 2024, from Employment and Development Canada, regarding Canada Summer Jobs funding, be received.Carried
2024-151	Moved by: D. Britton Seconded by: R. Hall That the correspondence date April 19, 2024, from the Ministry of Tourism, Culture and Sport, regarding Summer Employment Opportunities Program funding, be received. Carried
2024-152	Moved by: M. WandSeconded by: D. BrittonThat the notice of a public meeting on Tuesday, June 4, 2024, at 6:00 p.m. for a Zoning Bylaw Amendment, be received.Carried
2024-153	Moved by: D. Britton Seconded by: R. Hall That the correspondence from the Trout Creek Friendship Centre regarding their 2024 budget be received. Carried
2024-154	Moved by: R. HallSeconded by: L. PateyThat the correspondence from the TC and Area Pickleball Club regarding funding for seniors' activities, including pickleball equipment, be received.Carried
2024-155	Moved by: L. Patey Seconded by: M. Wand That the Council of the Municipality of Powassan support the request of the Town of Plympton-Wyoming and the County of Renfrew, regarding Rural and small Urban Municipalities – Affordability of Water and Wastewater Systems; and,
	THAT, a copy of this resolution be sent to the Provincial Government; AMO; ROMA; FCM; and all Municipalities in Ontario.
2024-156	Moved by: M. WandSeconded by: D. BrittonThat Resolution 2024-81 from the Corporation of the Township of Chisholm regarding the Powassan and District Union Public Library 2024 budget, be received.Carried
2024-157	Moved by: D. Britton Seconded by: R. Hall
	That council now adjourns to closed session at 7:53 pm to discuss:
	 17.1 Adoption of Closed Session Minutes of April 16, 2024 17.2 Identifiable Individuals – Section 239(2)(k) of the Municipal Act and under Section 9(4)(k) of the Procedural bylaw – matters regarding an identifiable individual, including municipal or local board employees.

	 7.3 Labour Relations – Section 239(2)(d) of the Municipal Act and under Section 9(4)(d) of the Procedural Bylaw – matters regarding labour relations or employee negotiations.
	7.4 Identifiable Individuals – Section 239(2)(b) of the Municipal Act and under Section 9(4)(b) of the Procedural bylaw – matters regarding an identifiable individual, including municipal or local board employees.
	7.5 Legal matters – Section 239(2)(f) of the Municipal Act and under Section 9(4)(f) of the Procedural Bylaw – advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
	 7.6 Legal matters – Section 239(2)(f) of the Municipal Act and under Section 9(4)(f) of the Procedural Bylaw – advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
2024-158	Moved by: L. Patey Seconded by: M. Wand That Council now reconvenes to regular session at 8:50 p.m. Carried
2024-159	Moved by: M. Wand Seconded by: D. Britton That Council now adjourns at 8:50 p.m. Carried

Mayor

Clerk



Chief Administrative Officer's Report

<u>May 2024</u>

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

French Language Early ON

I am very pleased to highlight that our DSSAB's EarlyON program has been in contact with The Parry Sound French Language school (École publique aux Quatre-Vents) regarding an opportunity to start an EarlyON satellite program at that school. As a pilot, we will be sending out our French language facilitator to offer a mini program once in May and again in June. This will allow our program supervisor to assess the interest level and the space to explore whether a satellite program is viable.

Recent Media Coverage

April 30, 2024—Parry Sound North Star—<u>What is behind the lack of daycare in Parry Sound area?</u>

2024 Federal Budget Highlights

On April 16, Deputy Prime Minister and Finance Minister, Chrystia Freeland, delivered the <u>2024</u> <u>Federal Budget</u>. Of note:

Total spending in the Federal Budget will come in at \$535 Billion in spending against \$497.5 Billion in government revenues. Of note:

- Launching a \$1 Billion Child Care Expansion Loan Program to build more child care spaces and renovate existing child care centres.
- Expanding the Canada Student Loan Forgiveness Program to include early learning and child care educators who choose to work in rural and remote communities.
- A new Public Lands for Homes Plan to use all tools available to unlock 250,000 new homes by 2031 on public lands. This also includes Canada Post properties, National Defence land, and office buildings.
- Building more rental apartments faster with an additional \$15 Billion in new loan funding for the Apartment Construction Loan Program, bringing the program's total to over 131,000 new homes by 2031-32.
- Providing a \$400 Million top-up to the \$4 Billion Housing Accelerator Fund which is already fasttracking the construction of over 750,000 new homes over the next decade thanks to 179 agreements with municipalities, provinces, and territories.
- Launching a new \$1.5 Billion Canada Rental Protection Fund to protect and grow the stock of affordable housing in Canada.
- Providing \$1 Billion for the Affordable Housing Fund to build affordable homes and launch a permanent Rapid Housing Stream to build on the success of the previous three rounds of the Rapid Housing Initiative.
- Investing an additional \$1.3 Billion for *Reaching Home: Canada's Homelessness Strategy* to address homelessness and encampments..
- Accelerating the construction and upgrading of housing-enabling infrastructure by providing \$6 Billion over 10 years through a new Canada Housing Infrastructure Fund.

Link: Full 2024 Budget

Local Labour Market Plan 2024

April 10, 2024 -The Labour Market Group is pleased to present the 2024 Local Labour Market Plan for the districts of Nipissing and Parry Sound. The full report is available here: LLMP 2024-FINAL.pdf (workforceplanningontario.ca)

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Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Page Followers	521	530	547	557	556	579
Post Reach this Period (# of people who saw post)	4,324	2,441	5,647	4,003	3324	4869
Post Engagement this Period (# of reactions, comments, shares)	305	289	724	392	413	203

Esprit Place Family Resource Centre	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Page Followers	151	175	181	183	186	190
Post Reach this Period (# of people who saw post)	5,743	1,610	283	214	241	912
Post Engagement this Period (# of reactions, comments, shares)	624	292	14	3	127	54

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Followers	444	444	450	456	462	464
Search Appearances (in last 7 days)	52	25	20	69	68	147
Total Page Views	48	30	47	40	54	76
Post Impressions	570	368	815	575	697	849
Total Unique Visitors	18	16	15	21	25	31

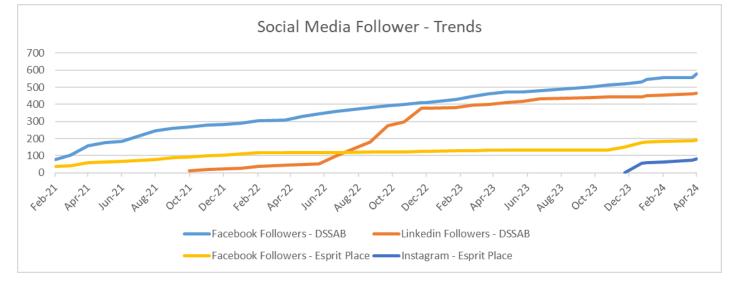
NEW! Instagram - Esprit Place Family Resource Centre <u>https://www.instagram.com/espritplace/</u>	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Followers	0	55	59	64	74	83
# of posts	0	18	19	21	23	24

Facebook Pages



A friendly reminder to follow our Facebook pages!

- FACEBOOK District of Parry Sound Social Services Administration Board
- FACEBOOK Esprit Place Family Resource Centre
- FACEBOOK—EarlyON Child and Family Centres in the District of Parry Sound
- LINKEDIN—District of Parry Sound Social Services Administration Board
- <u>INSTAGRAM—Esprit Place Family Resource Centre</u>



Licensed Child Care Programs

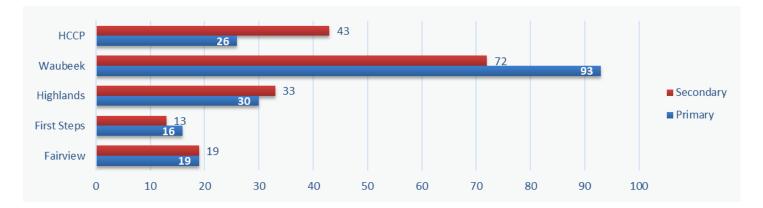
Total Children Utilizing Directly Operated Child Care in the District March 2024

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	НССР	Total
Infant (0-18M)	1	0	0	1	20	22
Toddler (18-30M)	12	8	15	16	19	70
Preschool (30M-4Y)	17	13	20	39	55	144
# of Active Children	30	21	35	56	94	236

School Age Programs March 2024

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26	0	8
Mapleridge Before School	8	0	0
Mapleridge Summer Program	N/A	12 enrollments for summer	
Sundridge Centennial After School	13	9	0
Home Child Care	30	8	3
# of Active Children	77		

Directly Operated Child Care Waitlist by Program



The blue bar indicates the current number of children needing care now that cannot be accommodated. This is not an unduplicated list so families may be on more than one list. The red bar shows the number of children that will be needing care in future months. All program supervisors have updated the program waitlists, removing families that no longer required care.

Inclusion Support Services March 2024

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	1	1	2	0	1	0
Toddler (18-30M)	0	8	8	9	1	0	0
Preschool (30M-4Y)	6	32	38	39	2	1	3
School Age (4Y+)	4	21	25	23	1	1	2
Monthly Total	10	62	72	-	4	3	5
YTD Total	10	56	-	68	17	8	7

EarlyON Child and Family Programs March 2024

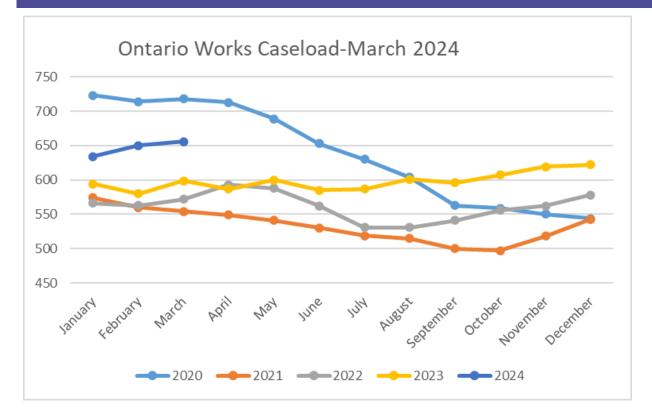
Activity	January	YTD
Number of Children Attending	948	2,857
Number of New Children Attending	32	97
Number of Adults Attending	655	2,586
Number of Virtual Programming Events	9	31
Number of Engagements through Social Media	248	1,378
Number of Views through Social Media	5,379	35,830

Funding Sources for District Wide Childcare Spaces March 2024

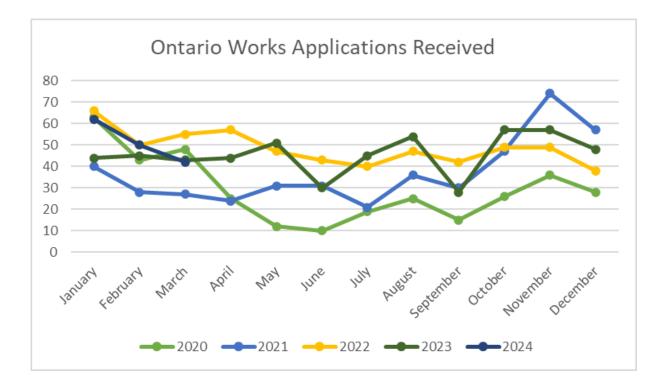
Active	# of Children	# of Families
CWELCC*	75	74
CWELCC Full Fee	203	199
Extended Day Fee Subsidy	1	1
Fee Subsidy	38	27
Full Fee	20	19
Ontario Works	12	9
Total	349	329

Funding Source - New	# of Children	# of Families
CWELCC	1	1
CWELCC Full Fee	1	1
Fee Subsidy	1	1
Ontario Works	0	0
Total	3	3

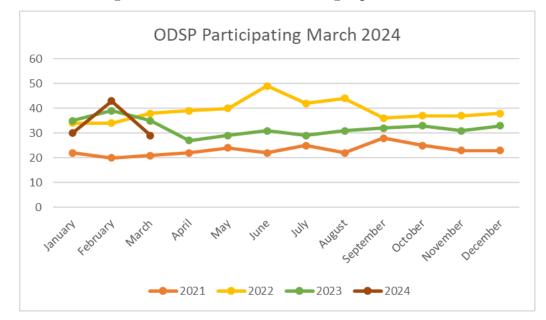
* CWELCC: Canada-Wide Early Learning Child Care; eligible for children 0 - 6



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

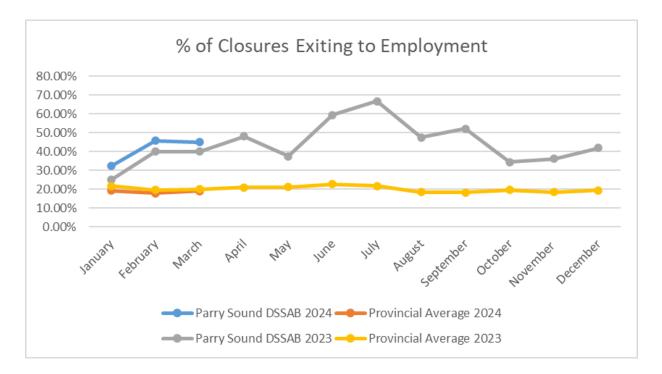


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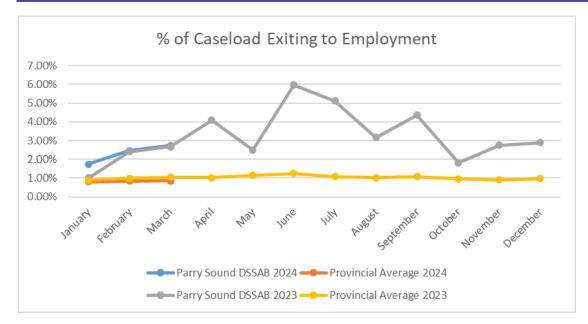


ODSP Participants in Ontario Works Employment Assistance

The OW Caseload as of the end of March is up slightly to **656**. We are supporting **29** ODSP participants in our Employment Assistance program. We also have **53** Temporary Care Assistance cases. We received **42** Ontario Works Applications, 36 (82%) of which were online through SADA and managed through IBAU in the month of March. We maintained our application processing service standard of 4 days.

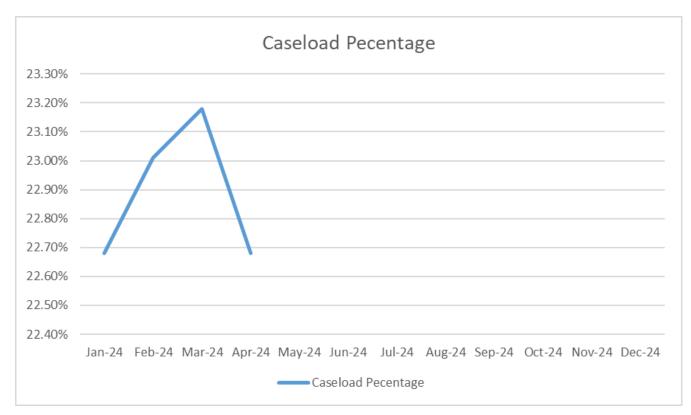


Employment Assistance & Performance Outcomes

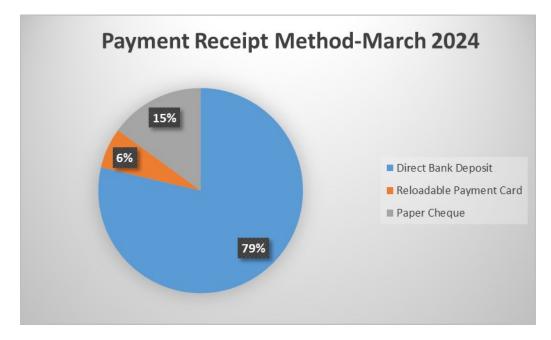


Our Employment Outcomes performance in remain strong as we continue to trend above our 2023 performance and well beyond the provincial average. Additionally, 5.4% of the caseload exited the program for any reason.

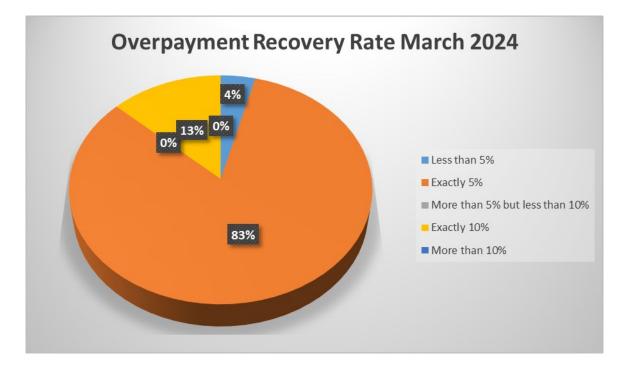
MyBenefits Enrollment 2024



DBD Enrollment



Overpayment Recovery Rate



Housing Stability Program - Community Relations Workers

<u>Support</u>

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

March 2024 Income Source	East	West
Senior	12	14
ODSP	10	26
Ontario Works	5	15
Low Income	23	28

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

Contact/Referrals

March 2024	East	West	YTD
Homeless		1	9
At Risk	2	3	18
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			27
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	0
Esprit in Shelter	1		3

Senior1218ODSP914Ontario Works815Low Income944

East

West

March 2024

Income Source

Short Term Housing Allowance

	Active	YTD
March 2024	3	5

Housing Stability: Household Income Sources and Issuance from HPP:

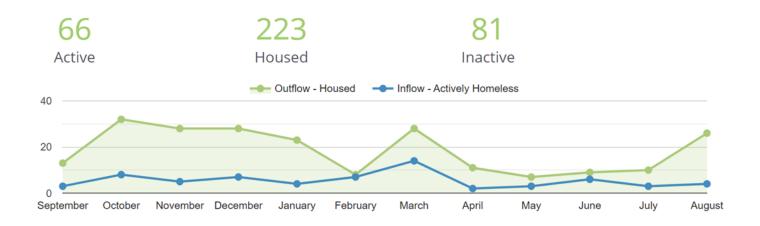
March 2024 Income Source	Total	НРР	March 2024 Reason for Issue	Total
Senior	2	\$1,752.21	Rental Arrears	\$1,117.77
ODSP	2	\$48.00	Utilities/Firewood	\$500.78
Ontario Works	1	\$35.00	Transportation	\$181.66
Low Income	1	\$300.00	Food/Household/Misc	\$335.00
			Total	\$2,135.21

Ontario Works: Household Income Sources and Issuance from HPP

March 2024 Income Source	Total	НРР
Senior	1	\$120.00
ODSP	4	\$3,450.00
Ontario Works	12	\$11,049.15
Low Income	2	\$262.72

March 2024 Reason for Issue	Total
Rental Arrears	\$2,904.44
Utilities/Firewood	\$678.00
Transportation	\$262.72
Food/Household/Misc.	\$124.29
Emergency Housing	\$10,912.42
Total	\$14,881.87

By-Name List Data September 2021– March 2024



Housing Programs

Social Housing Centralized Waitlist Report March 2024

	East Parry Sound	West Parry Sound	Total
Seniors	47	139	186
Families	124	440	564
Individuals	488	196	684
Total	659	775	1434
Total Waitlist Undup	licated		460

Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison Applications and Households Housing from the CWL

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb	5		11	1	
Mar	6		35			Mar	7		3	3	
Apr	11		17	6		Apr					
May	13	2	9	2		May					
June	9	1	2	1		June					
July	5	1	5	1		July					
Aug	14	1	3	1		Aug					
Sept	12		4			Sept					
Oct	8	1	1	4	2	Oct					
Nov	12		3			Nov					
Dec	1		2	3	3	Dec					
Total	101	8	104	18	5	Total	15		16	5	

SPP = Special Priority Applicant

- Housing Programs approved and added seven applications to the centralized waitlist in the month of March.
- Three applications were cancelled one requested cancellation of their file, one applicant was deceased, and the third was cancelled due to no contract.
- Three applicants were housed in the month of March.

Parry Sound District Housing Corporation March 2024

Activity	for	Tenant	and	Maintenance	Services

	Current	YTD
Move outs	3	10
Move in	2	6
L1/L2 forms	1	2
N4 - notice of eviction for non payment of rent	0	1
N5 - notice of eviction disturbing the quiet en- joyment of the other occupants	0	2
N6 - notice of eviction for illegal acts or mis- representing income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements (formal & informal)	1	29
No Trespass Order	0	3
Tenant Home Visits	23	81 (includes visits prior to March not included)
Mediation/Negotiation/Referrals	18	60
Tenant Engagements/Education	1	3

Property Maintenance March 2024

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 3 units have been treated
Vacant Units	15	one-bedroom (11); multiple bedroom (4) (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	4	one-bedroom market units available
After Hours Calls	10	After hours for March: Building access required, Fire Supervisory Signal trouble reset required, Smoke detector battery, No hot water, Fire alarm.
		On Call Contracted to outside service provider
Work Orders	85	Work orders were created for maintenance work and related materials for the month of February.
DSSAB Ticket	44	DSSAB Tickets are logged for maintenance or repairs required for any of the DSSB buildings.
Fire Inspections		In the month of January, annual inspections were done for 3 apartment build- ings
Annual Inspections		Inspections for all family units across the district were completed.

Capital information is captured in Quarterly Reports.

Esprit Place Family Resource Centre

Emergency Shelter Services	March 2024	YTD
Number of women who stayed in shelter this month	7	15
Number of children who stayed in the shelter this month	3	6
Number of hours of direct service to women (shelter and counselling)	255	823
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	53%	50%
Resident bed nights (women & children)	163	294
Phone interactions (crisis/support)	42	79

Transitional Support	March 2024	YTD
Number of women served this month	3	4
Number of NEW women registered in the program	2	3
Number of public ed/groups offered	0	0

Child Witness Program	March 2024	YTD
Number of children/women served this month	2	4
Number of NEW clients (mothers and children) registered in the program	2	3
Number of public ed/groups offered	0	0

17





Police Service Board Minutes March 18, 2024, 6:00pm, Elm Room

Attendees: Rebecca Metcalf-Member at Large, Jeff Dagg Provincial Appointee, Markus Wand Chair/Councillor, Inspector W.P.R. Detachment Commander William McMullen

Absent with regrets: Staff Sergeant Andrew Kraemer, Mary Houghton Crime Stoppers, Ben Mousseau Protective Services, Lauren Ryckman Director of Support Services North Almaguin Highlands Community Living

Staff: Norma Conrad Recording Secretary

1. Call to Order @ 6:07pm

2. Disclosure of pecuniary interests and general nature thereof- None

 3. Approval of Agenda

 Adoption of the agenda of March 18, 2024

 Moved By: Jeff Dagg
 Seconded By: Rebecca Metcalf

 Adopted

4. Minutes Approval of the minutes of December 18, 2023 Moved By: Rebecca Metcalf Seconded By: Jeff Dagg adopted

5. Presentation(s): None

6. Manager's Report

- Sergeant Andrew Kraemer was absent for this meeting. In his place was Inspector W.R.P. Detachment Commander William McMullen.

Calls for service report:
 Increases: Fraud, bail violations fail to comply, drug related occurrences
 Decreases: landlord/tenant disputes, theft from motor vehicle under \$5,000, trespass to property, family disputes.

-Ontario police levels are on the comeback since Covid19, parental leave, the flu virus, and retirement hit the detachment. Inspector W.R.P. Detachment Commander William McMullen advised that there is a

three-day conference coming up in two weeks and will update everyone at the next meeting on the new procedures set forth for the new police service board.

7. Member's Report - None

8. Crime Stoppers

Mary Houghton rep of crime stoppers was unable to attend this meeting.

9. Old Business

9.1) Review updated By-law regulating special events

The passed By-law Special Events was passed by council and added to the agenda package for the members to view.

10. New Business

10.1) New OPP Detachment Board

As of the last meeting on March 18, 2024, the Powassan Police Service Board will dissolve, and a new OPP Detachment Board will join as one. The Municipalities to create this new Board will be Callander, Nipissing, and Powassan.

11. Correspondence

11.1) Bank Statement That the bank statement was added to the agenda package for members viewing purpose only.

12. Addendums – None

13. Accounts Payable - None

14 Notice of Meeting- Date unknown until further notice.

Note: March 18, 2024, is the last board meeting for the Police Service Board. Moving forward a new Board will be created known as the Community Safety & Policing Act Board

15. Closed Session: None

16. Adjournment That the meeting adjourned at 6:42pm

X Recording Secretary

X Chair

Powassan & District Union Public Library Minutes for Monday, April 15, 2024 – 6:00 p.m. Board Meeting @ Library

In-person: Tina Martin, Laurie Forth, Brenda Lennon, Bernadette Kerr, Steve Kirkey, Leo Patey, Debbie Piper, Pat Stephens, Marie Rosset

Absent: Valerie Morgan,

Item	Action	Responsibility
Call to order	6:04 pm	
Respect and Acknowledgement Declaration	Declaration read by CEO We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to combat climate change and to heal our planet.	
 General Consent Motion: Present the general Consent Motion for September 2023, which includes: a) Approval of April 15, 2024 Agenda b) Approval of Minutes from the March 18, 2024 meeting and the April 1, 2024 Emergent meetings c) Approval of the January, February, and March 2024 Financial Statements d) Approval of the February and March Library Reports 	Motion: 2024-13 That the General Consent Motion for April 15, 2024 be adopted as amended Moved by: Pat Stephens Seconded by: Leo Patey Adopted	
Disclosure of pecuniary interest	Laurie Forth – husband Mark Forth constructing quiet room	

General Business		
a) MoP Council meeting – April 16, 2024 at 6:30pm	Library will be presenting it's 2024 Budget. Anyone able to attend, is asked to do so.	Library Board members
 b) Grants update c) Board Meeting Schedule 	 i. OTF Resilience Grant – approved Waiting on MoP to release the first installment of \$11,200 – should help with low cash flow ii. Provincial Seniors Grant – still pending iii. OTF Capital Grant – still pending iv. Canada Summer Job – one position approved v. Hydro Grant – still pending vi. Leaf Grant – opens in September 2024 Proposal to delay start of meeting to 6:15pm Motion 2024-14 That the Board Meetings start at 6:15pm going forward. Moved by: Debbie Piper 	
	Seconded by: Brenda lennon Adopted	
Correspondence	None to report	
Committee Reports a) Property Committee	Debbie Piper proposed that the new privacy room be named after Valerie Houghtling, who passed away in December 2023, in recognition of the pro-bono architectural work done by her son, Shawn Houghtling. It was also agreed that a framed acknowledgement recognizing Lisa LaFlamme contributions will be hung inside the new privacy room.	

		Motion 2024-15 Pending family's approval, the Board approves naming the new privacy room, the Valerie Houghtling Quiet Room. Move by: Bernadette Kerr Seconded by: Stephen Kirkey Adopted	
a)	Financial Committee	Revised Budget to be distributed shortly Financial Report to be modified for next meeting.	CEO
b)	Fundraising Committee	Nothing to report	
c)	Policy Committee report	Next month 5 to 6 policies will be reviewed.	CEO
d) •	Friends of the Library Update	Will be auctioning a quilt made by Jo-Ann Elliot to raise funds for a set of Makedos and a Glo- in-the-dark building set. A door Counter is also being considered.	
Adjoı	urnment	Motion: 2024-16 That the April 15, 2024 meeting be adjourned at 6:58 pm Moved by: Stephen Kirkey Adopted	Next meeting May 27, 2024

Chairperson	:Martine Monton
	Kristina Martin, Chair
Secretary: _	Mario Foss T
	Marie Řosset, CEO



COUNCIL MEMORANDUM

Date: May 15, 2024

To: Council; A. Quinn, Clerk

From: Public Works Foreman, T. Tennant

Re: Public Works – Winter Sand

Recommendations:

To use Granite Screenings over Winter Sand

Background / Rationales:

In reference to the 2024 winter sand tender, I would like to express my reasoning for specifying granite screenings, commonly referred to as "stone dust".

Approximately three years ago, we received granite screenings for our winter sand stockpile. Public Works noticed a big difference in the quality of the sand in comparison to previous years. The granite screenings adhere far better to snow-packed roads, resulting in less frequent sanding and thus consuming less product and fuel. In addition, the granite screenings provide better traction for road users.

Previous supplies of winter sand, like last year's sand, proved to be less effective since it would blow off the road with passing traffic, resulting in sanding more frequently and ineffective traction.

There is an obvious cost difference between granite screenings and the regular winter sand we have received; however, I believe it is in the best interest of the municipality and for the road users to use the granite screenings over the winter sand.

Should Council decide otherwise, the following is part of Tender 2024-02 Winter Sand: The Municipality reserves the right to reject any or all proposals. The Municipality shall have the right to cancel the request process and to place a new request for proposals.

Section 3(8) of Bylaw 2013-35 Purchasing Policies and Procedures, also permits the cancellation of bid solicitation at any time prior to the award of the contract.



To:Clerk, CouncilFrom:Treasurer/Director of Corporate ServicesRe:Tender 2024-05- Double Surface Treatment

ANALYSIS:

Below please find the summary of the Surface Treatment tender that closed on May 17th, 2024, at 12:00pm, and was opened at 250 Clark Street at 12:30pm. All submissions have been reviewed by staff, and Tender openings were witnessed by:

Brayden Robinson, Treasurer/Director of Corporate Services; Trevor Tennant, Public Works Foreman; Anne-Marie Lemelin, Administrative Assistant.

A total of 2 bids were received, as follows:

Company	Quote (Tax Included)	
Duncor Enterprises Inc.	\$73,386.72	
Miller Paving Limited	\$93,225.00	

The Tenders received were checked for errors and omissions. None were noted.

RECOMMENDATION:

THAT Tender 2024-05: Double Surface Treatment in the amount of \$73,386.72 including H.S.T. be awarded to Duncor Enterprises Inc.

The certified cheques shall be released to the unsuccessful bidders within the next 30 days. The Municipality shall retain the tender deposit of Duncor Enterprises until the conditions are successfully met, and all work has been completed.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2024-13

Being a By-law to provide for a loan from the Water and Sewer Reserve Fund to the Corporation of the Municipality of Powassan

WHEREAS By-law 2003-31 established a Water and Sewer Reserve Fund;

AND WHEREAS Section 290(4) of the Municipal Act, 2001, as amended, empowers Council to budget for reserves and reserve funds;

AND WHEREAS Section 417(4) of the Municipal Act, 2001, as amended prescribes that Municipalities may by by-law provide that the money raised for a reserve fund established under subsection (1) may be spent, pledged or applied to a purpose other than that for which the fund was established;

AND WHEREAS By-law 2023-21 allows for the temporary borrowing of reserve funds under prescribed circumstances, upon approval of Council by by-law for repayment terms in excess of two (2) years;

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

- 1. That Schedule "A" as attached, forms part of this By-law and describes the loan repayment schedule.
- 2. That the Mayor and Director of Corporate Services be authorized to sign a promissory note from the Corporation of the Municipality of Powassan to the Water and Sewer Reserve Fund.
- 3. That this Bylaw shall come into force and effect on the date of passing.

Read a FIRST and SECOND time May 7, 2024.

Read a THIRD and FINAL time and adopted May 21, 2024.

Mayor

Clerk

CORPORATION OF THE MUNICIPALITY OF POWASSAN SCHEDULE "A" TO BY-LAW 2024-13

LOAN AMOUNT: INTEREST RATE:		1,024,903.12 2.5%	COMPOUNDE	D ANNUALLY	
2024 2025	Opening 1,024,903.12 1,010,525.70	Payment 40,000.00 75,000.00	Principal 14,377.42 49,736.86	Interest 25,622.58 25,263.14	Closing 1,010,525.70 960,788.84
2023	960,788.84	100,000.00	49,730.80 75,980.28	23,203.14 24,019.72	960,788.84 884,808.56
2027	884,808.56	100,000.00	77,879.79	22,120.21	806,928.77
2028	806,928.77	100,000.00	79,826.78	20,173.22	727,101.99
2029	727,101.99	100,000.00	81,822.45	18,177.55	645,279.54
2030	645,279.54	100,000.00	83,868.01	16,131.99	561,411.53
2031	561,411.53	100,000.00	85,964.71	14,035.29	475,446.82
2032	475,446.82	100,000.00	88,113.83	11,886.17	387,332.99
2033	387,332.99	100,000.00	90,316.68	9,683.32	297,016.31
2034	297,016.31	100,000.00	92,574.59	7,425.41	204,441.72
2035	204,441.72	100,000.00	94,888.96	5,111.04	109,552.76
2036	109,552.76	100,000.00	97,261.18	2,738.82	12,291.58
2037	12,291.58	12,598.87	12,291.58	307.29	0.00

TOTAL

1,227,598.87 1,024,903.12 202,695.75

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW 2024-05

Being a Bylaw to set the annual remuneration to be paid to the Mayor, Deputy Mayor, and Councillors

WHEREAS the Municipal Act 2001, Section 283 provides that a Council of a municipality may by by-law provide for remuneration and expenses and payment thereof for its members, officers and employees of the Corporation;

AND WHEREAS the Council of the Municipality of Powassan deems it necessary and expedient to replace Bylaw 2009-02 with a new Bylaw that sets out the annual remuneration and benefits for Council members;

BE IT THERFORE the Council of the Corporation of the Municipality of Powassan hereby enacts as follows:

- 1. (a) That the Mayor be paid the annual amount of \$12,000.00.
 - (b) That the Deputy Mayor be paid the annual amount of \$8,200.00.
 - (c) That each Councillor be paid the annual amount of \$8,000.00.
- 2. That each Members of Council's remuneration be paid on a bi-weekly basis and is subject to source deductions.
- 3. Members of Council are issued Municipally owned and maintained cellphones for Council duties. The Municipality recognizes that members of Council may elect to use personal cellphones in carrying out their duties for the Municipality, in lieu of being provided a dedicated device, and in such circumstances shall be provided an allowance of \$20.00 per month as a contribution towards their personal expense, as per Section 3.15 of the Municipal Human Resource Policy Manual.
- 4. That the Mayor, Deputy Mayor, and each Councillor be paid \$500.00 annually to compensate for their mileage for civic business within the boundaries of the Municipality of Powassan, and that this amount be remitted at the beginning of each calendar year.
- 5. That discretionary constituency, conference, and training expenditure budgets for Members of Council be established as operational budget items for annual review. Attendance to any such event must be approved by Council resolution. All expenses related to any accompanying individual brought to the session by a Member of Council shall be paid personally.
- 6. All members of council will be provided expense sheets to record mileage and any other municipal-related expenses incurred for conference and/or training purposes. All expense claims shall be submitted as incurred, and payment remitted within thirty (30) days of submission.

- 7. That travel be paid at the current per-kilometre rate, as established by the Canada Revenue Agency for travel in excess of 5,000 km, to the driver of a vehicle for meetings attended outside the boundaries of the Municipality of Powassan. Members of Council may claim the mileage rate when travelling for authorized municipal business to a destination greater than 25 kilometres from their home address.
- 8. That where two (2) or more municipal officials are travelling to the same event, carpooling is encouraged, with the exception that a quorum of Council is unauthorized to travel in one (1) vehicle.
- 9. That meal expenses will be paid as actually incurred and substantiated by receipts. No alcohol purchases will be the ultimate responsibility of the Municipality. A daily maximum of \$75.00, before HST, is set for meal expenses, with any additional costs incurred at the Member of Council's expense. The Municipality will pay for tips at a rate not to exceed 15 percent of the net amount shown on the receipt, with any additional tips paid by the Member of Council.
- 10. That a per diem rate of \$150.00 per day be paid to Members of Council attending various conferences, seminars, workshops, courses, forums, and meetings approved by resolution of Council for Municipal purposes.
- 11. That any alcohol purchases or other expenses incurred contrary to the provisions of this Bylaw shall first be recovered against any outstanding expense claims made. Where insufficient expense claims are available, the Member of Council shall be invoiced directly for the amount owing.
- 12. Bylaws 2006-33, 2009-02, and 2011-03, and any other Bylaws, or parts thereof, contrary hereto or inconsistent herewith, be and the same are hereby repealed.
- 13. That this Bylaw shall come into full force and effect on June 10, 2024.

READ a **FIRST** and **SECOND** time on the 21st day of May 2024 and to be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council on the 4th day of June, 2024.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW NO. 2024-15

BEING A BYLAW TO APPOINT A MUNICIPAL AUDITOR

WHEREAS Section 296(1)(a) of the Municipal Act, 2001, provides that a municipality shall appoint an auditor licensed under the public Accounting Act, 2004 who is responsible for annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

- 1. That the firm of Baker Tilly SNT LLP be appointed as Auditor for the Municipality of Powassan for the fiscal years 2024, 2025, 2026.
- 2. That Bylaw 2021-35 be repealed.
- 3. That this Bylaw shall come into force and effect on the date of passing.

READ a **FIRST** and **SECOND** time and considered **READ** a **THIRD** and **FINAL**

and adopted as such in open Council on this the 21st day of May 2024, for the immediate wellbeing of the community.

Mayor

Clerk



To:CouncilFrom:Clerk, A. QuinnRe:Recreation FieldsDate:May 1, 2024

RECOMMENDATION:

That the memo from Clerk A. Quinn be received; and further that staff be directed to proceed with the plan as outlined below.

ANALYSIS:

This year, children's summer recreation programming includes soccer for age groups 4-6 and 6-9 at Glendale Heights Field and T-ball for 4–7-year-olds at the Trout Creek Community Centre Field.

While planning the above, a review of the recreation fields within the Municipality was conducted and staff would like to propose the following:

 That Glendale Heights Field be turned back into the main baseball field. After consulting with staff, it was determined that it could be changed over quickly. It is a larger field that includes washrooms and a building that can be used during tournaments. The downside for the time being is that there are no lights for evening games; external funding could be sought for this.

Currently we are running the soccer program there. That can still be done for this year as the outfield will accommodate the appropriate space needed for both age groups.

2. That the Sportsplex Field be turned into the main soccer field. This would keep the entire area 'kid focused' with soccer, the playground, as well as the pool in the summer.

For now, this field will need to be used in the evenings for baseball until we can plan for lights at the Glendale Heights Field. The current netting around the field will be repaired for this season. If this area remains the main ballfield the current netting will need to be replaced and expanded. The cost for this is close to \$30,000.00.

Even with the netting repaired and/or replaced, there are still concerns of baseballs landing in the playground. Having games only being played there later in the evenings reduces the risk of someone in the playground area being injured, with the goal of eventually eliminating all baseball games from that area. 3. That the ballfield at the Trout Creek Community Centre be expanded by moving the fence back to make it a larger area, thus making it the second field. For this year the fencing will be fixed, the field dragged as needed and sand added as needed. It will be the main field for kids T-ball.

With these changes, I believe it would make it easier for our recreational programming to fully utilize the existing park space within the Municipality.



To:Clerk, CouncilFrom:Treasurer/Director of Corporate ServicesRe:Tender 2024-02 Winter Sand

ANALYSIS:

Below please find the summary of the Winter Sand tender that closed on May 2nd, 2024 at 2:00pm, and was opened at 250 Clark Street at 2:35pm. All submissions have been reviewed by staff, and tender openings were witnessed by:

Brayden Robinson- Treasurer/Director of Corporate Services; Anne-Marie Lemelin, Administrative Assistant; Trevor Tennant, Public Works Foreman.

A total of 1 bid was received, as follows:

Company	Quote (Tax Included)
Miller Paving Limited	\$66,715.20

The Tenders received were checked for errors and omissions.

RECOMMENDATION:

THAT Tender 2024-02: Winter Sand in the amount of \$66,715.20 including H.S.T. be awarded to Miller Paving Limited.

The certified cheques shall be released to the unsuccessful bidders within the next 30 days. The Municipality shall retain the tender deposit of \$6,700.00 until the conditions are successfully met, and all work has been completed.

Powassan & District Union Public Library

190,100.75

							2023 mu
	YTD end of Dec.	YE est.	Budget 2023	Budget 2024	Annual Incr.	166,755.04	L
REVENUE		12 000		2024			
Operating Grants					\$ Diff		
Provincial - Operating Grant	22,101.00	22,101.00	22,101.00	22,101.00			
Municipal - Powassan	103,387.64	103,387.64	103,387.64	121,664.48	18,276.84		
Municipal - Chisholm	30,016.19	30,016.19	30,016.19	30,416.12	399.93		
Municipal - Nipissing	33,351.21	33,351.21	33,351.21	38,020.15	4,668.94		
Municipal - Restoule	4,437.27	4,437.27	4,621.76	5,083.94	462.18		
Total Municipal	171,192.31	171,192.31	171,376.80	195,184.68			
Total Operating Grants	193,293.31	193,293.31	193,477.80	217,285.68			
Project Grants							
LL Funds				13,000.00			
Trillium Resilience Grant				22,400.00			
Internet Connectivity Grant	2,340.00	2,340.00	2,160.00	2,760.00			
Total Project Grants	2,340.00	2,340.00	2,160.00	38,160.00	1530.77%		
Student Grants							
Federal Grant Student	0.00	0.00	8,602.50	4,634.00			
YCW	0.00	0.00	5,720.00	0.00			
Total Student Grant	0.00	0.00	14,322.50	4,634.00	n/a		
Other Revenue							
Room Rental Fees	1,480.94	1,480.94	2,000.00	2,000.00			
Service Fees	846.00	846.00	1,000.00	1,000.00			
Program Fees	302.40	302.40	200.00	350.00			
Interest Revenue	283.57	283.57	200.00	350.00			
Copier Fees	4,333.23	4,333.23	3,500.00	4,000.00			
OLS-N Interloan Fees	562.00	562.00	350.00	550.00			
Coffee Revenues	16.50	16.50	150.00	50.00			
Life Labs	9,588.00	9,588.00	8,500.00	9,612.00			
Total Other Revenues	17,412.64	17,412.64	15,900.00	17,912.00	2.87%		
Donations							
Books	2,248.00	2,248.00	2,250.00	3,000.00			
Donations	6,733.60	6,733.60	5,000.00	5,500.00			
Donations - Friends of the Library	3,868.38	3,868.38	1,500.00	3,500.00			
Fundraising	27,384.27	27,384.27	1,500.00	2,000.00			
Total Donations	40,234.25	40,234.25	10,250.00	14,000.00	-65.20%		
TOTAL REVENUE	253,280.20	253,280.20	236,110.30	291,991.68	15.28%		

	YTD end of Dec.	YE est.	Budget 2023	Budget 2024	Annual Incr.	166,755.04	2023 mun. LSF
EXPENSE							
					0/ in a	* Payroll expense i	s
Payroll Expenses*	147 200 54	147,299.54	100 500 01	150 654 00	% inc.	increasing	8
Regular Wages & Salaries	147,299.54 0.00	,	138,583.31 16,402.50	159,654.00	8.39%	substantia 2024. Wa	
Student and Intern Wages & Benefits	147,299.54	0.00	154,985.81	5,958.00	n/a 12.43%	needed to	be
Total Wages and Salaries El Expense		3,420.67	3,300.54	3,703.97	8.28%	increased make all	το
CPP Expense	3,420.67 7,437.02			9,499.41	27.73%	positions'	
	466.80	7,437.02 466.80	7,352.53	9,499.41 606.69		wages mo competiti	
			300.00		29.97%	with othe	r local
EHT Expense Employee Benefits	1,443.54 8,100.62	1,621.77	1,583.87	1,757.79	8.39%	libraries a more	ind
	,	8,100.62	7,439.78	8,910.68	10.00%	appropria	
Employee Pension Total Payroll Expense	9,953.34 178,121.53	9,953.34	7,579.77	10,000.00	0.47% 12.22%	the amou work deli	
Total Payroli Expense	170,121.55	178,299.70	102,042.00	200,090.34	12.2270	work den	vereu.
Circulation Material Expenditures							
Library of Things	490.43	490.43	0.00	0.00			
Books - Electronic	0.00	0.00	100.00	0.00			
Books - Paper	5,280.54	5,280.54	6,000.00	6,000.00			
Books - audio	0.00	0.00	100.00	0.00			
DVDs	2,529.96	2,529.96	2,500.00	2,500.00			
Books - Maintenance Expense	99.42	99.42	500.00	200.00			
Circulation System Fees (JASI)	1,367.52	1,400.00	1,400.00	1,500.00			
Total Circulation Material Exp.	9,767.87	9,800.35	10,600.00	10,200.00			
Miscellaneous Expenses							
Overdrive Fees	2,062.17	2,062.17	2,100.00	2,105			
Furniture	2,685.18	2,685.18	0.00	0.00			
Office Expences	0.00	0.00	50.00	0.00			
Staff Training - Course, Conf, Othr	535.45	535.45	1,000.00	750.00			
Total Misc. Expenses	5,282.80	5,282.80	3,150.00	2,854.91			
Facilities & Utilities Expenses							
Water & Sewer	379.90	379.90	500.00	450			
Hydro	4,499.63	4,499.63	6,000.00	5,000		19 the	
Security	421.70	421.70	1,200.00	750	janito	orial cost \$5,500.	
Elevator	4,877.69	4,877.69	5,000.00	4,900		cost is	
Insurance	3,564.61	4,140.04	6,000.00	6,000	now	part of	
Janitorial Services	782.95	782.95	700.00	800		egular es and	
Maintenance	5,655.23	5,655.23	5,663.85	7,890	salar		
Heating	1,383.53	1,383.53	1,445.00	1,400			
Total Facilities and Utilities	21,565.24	22,140.67	26,508.85	27,190.26			

2023 mun.

	VTD Budget	.	A			
	YTD end of Dec.	VE oot	Budget 2023	-	Annual	166,755.04
	end of Dec.	YE est.	2023	2024	Incr.	
elecommunications Costs						
ternet and Telephone	3,444.62	3,444.62	4,036.00	3,500.00		
omputers	1,307.49	1,307.49	1,200.00	1,000.00		
omputer/WIFI/Network Hardware	404.68	404.68	300.00	400.00		
omputer Software	0.00	0.00	300.00	500.00		
ontracted IT Services	1,515.00	1,515.00	1,200.00	1,500.00		
otal Telecommunications Costs	6,671.79	6,671.79	7,036.00	6,900.00		
ther Expenses						
ffice Supplies	1,316.19	1,316.19	1,200.00	1,300.00		
ourier & Postage	12.98	12.98	100.00	100.00		
iscellaneous Expenses	136.09	136.09	25.00	25.00		
opier Lease Fees	3,156.51	3,156.51	3,500.00	3,000.00		
terloans	427.19	427.19	300.00	375.00		
undraising Expenses	11,178.32	11,178.32	0.00	0.00		
ayroll Services	1,512.94	1,512.94	1,500.00	1,600.00		
udit Fees	2,798.40	2,798.40	2,544.00	2,800.00		
dvertising & Promotions	1,527.71	1,527.71	600.00	750.00		
terest & Bank Charges	261.62	261.62	200.00	250.00		
ssociations Fees	1,069.76	1,069.76	1,000.00	1,000.00		
rogramming Expenses	1,873.87	1,873.87	1,000.00	1,000.00		
offee Innitiative Expenses	0.00	0.00	100.00	50.00		
aintenance Reserve	1,200.00	1,200.00	0.00	1,200.00		
ravel (non training)	32.60	32.60	75.00	75.00		
otal Other Expenses	26,504.18	26,504.18	12,144.00	13,525.00		
roject Expenses						
rillium Resilience Grant				22,400.00		
023 LL Funds	627.85	627.85	0.00	13,000.00		
otal Project Expenses	627.85	627.85	0.00	35,400.00		
otal General Expenses	70,419.73	71,027.64	59,438.85	96,070.17	35.26%	
OTAL EXPENSE	248,541.26	249,327.40	241,981.15	296,160.71	18.78%	
	4,738.94	3,952.80	-5,870.85	-4,169.03		



Resolution no. 2024 -____

Date: May 21, 2024

Moved by:

Seconded by:

THAT the Report dated May 15, 2024, from PlanScape to the Municipality of Powassan Council recommending approval subject to standard conditions, be received; and,

THAT Council supports the requested Consent and asks that the following conditions be applied by the North Almaguin Planning Board in rendering its approval of Consent Application B19/POWASSAN 2024:

- a) That the severed lot is merged on title with the benefitting lot;
- b) That confirmation be provided to the satisfaction of the municipality, that the existing sewage systems will be located on the same lot as the development they service, are in good working order and comply with the Ontario Building Code requirements; and
- c) That confirmation be provided to the satisfaction of the municipality, that the severed lot and the combined retained and benefiting lots can be adequately serviced by private, individual water supply.

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Car	rie	a

Defeated

Deferred

Lost

Mayor

Recorded Vote: Requested by_____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					



File # B19/POWASSAN/2024

May 15, 2024

Planning Report - Municipality of Powassan, Consent Application: B19/POWASSAN/2024

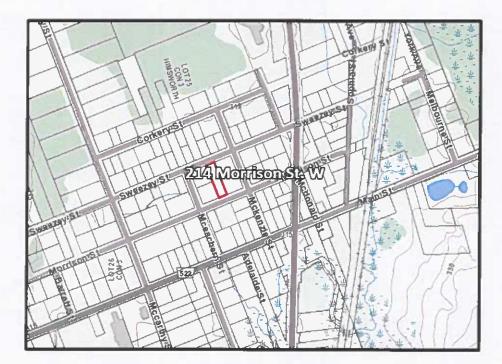
Background

Mark Lang has submitted an Application for Consent to the North Almaguin Planning Board. The Application has been circulated to the Municipality of Powassan for comment. The purpose of the application is to sever a portion of land from an existing lot and add to an abutting lot. No new lots will be created.

Location and Lot Description

The subject lands are legally described as Plan M5 PT Block A, Parcel 5646 NS, Part of Lot 25, Concession 3 (Former Township of Himsworth), PIN 52210-0036 (LT), in the Municipality of Powassan, District of Parry Sound. The property is currently known as 214 Morrison Street West. The location of the subject lands is shown in <u>Figure 1</u>. The subject property has two existing single detached dwellings and an accessory shed and garage. It is our understanding that the properties were historically merged on title, date unknown.





Proposal Description

The subject property is located at 214 Morrison Street West, in the Town of Trout Creek. The severance plan indicates the Retained Lot will maintain the existing frontage along Morrison Street West with approximately 20.1 m and the lot area will be reduced to approximately 0.082 ha (0.2 ac). The Severed Lot has approximately 20.1 m of frontage on Sweezey Street and an approximate area of 0.081 ha (0.2 ac). The Severed Lot is to be added to an abutting Benefitting Lot and will enlarge the existing lot area to about 0.32 ha (0.8 ac). The Resultant Lot also will have approximately 60.4 m of frontage Sweezey Street, civically known as 303 Sweezey Street.

The proposed lot addition is shown in <u>Figure 2</u>. The Retained Lot contains an existing dwelling that will continue to be located on the Retained Lot. The Severed Lot also has an existing dwelling and attached garage that will be added to the abutting vacant lot. The resulting lot configuration will continue to provide two lots, both with a dwelling, and frontage on improved public roads.

It is our understanding that both dwellings are serviced by separate private sewage systems and share a private well. No additional development is being proposed; the application will separate the two existing main uses (dwellings) onto individual lots.



Figure 2: Lot Configuration

The subject property is designated as Residential Area within the Urban Service Area of Trout Creek in the Official Plan and zoned Village Residential (RV2) in the implementing Zoning By-law. <u>Figure 3</u> illustrates the Consent Sketch submitted by the applicant's agent.

Page 3

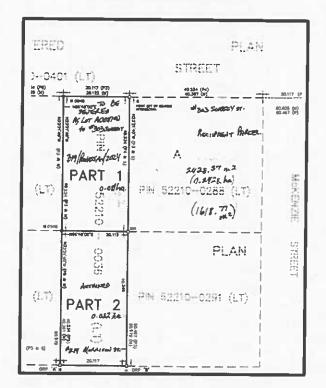


Figure 3: Severance Sketch

Policy Analysis

Provincial Policy Statement, 2020

The subject property would be considered Settlement Area according to the PPS Section 1.1.3. The proposed severance is a technical consent that does not propose to create a new lot. The intention is to add the severed portion to an abutting lot for a potential plan of subdivision in the future. Policy states:

Settlement areas shall be the focus of growth and development. (1.1.3.1)

And:

Land use patterns within settlement areas shall also be based on a range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated. (1.1.3.2)

The proposed lot line adjustment has no impact on the Settlement Area within Trout Creek and is consistent with applicable policies of the Provincial Policy Statement.

Growth Plan for Northern Ontario, 2011

The Municipality of Powassan is located within the Growth Plan for Northern Ontario Area and thus decisions are required to conform with this Plan. The purpose and guiding principles of the plan provides



Page 4

a 25-year vision of growth for the northern economy, people, communities, infrastructure, environment, and aboriginal peoples. The application has been reviewed against the applicable policies of this document and has been found to conform to the intent and purpose.

Municipality of Powassan Official Plan, October 2003

The Subject property is designated Residential Area in the settlement area of Trout Creek in the Official Plan. Section 5.2 of the Official Plan are policies relating to the Trout Creek Settlement Area where:

5.2.3 Lot Creation Residential development shall occur primarily as infilling by consent or Plan of Subdivision within the settlement area of Trout Creek. While lot sizes are encouraged to be in keeping with the size of surrounding existing lots, lots which propose to use on-site services must be sufficiently sized to minimize the potential for both on- and off-site contamination from sewage disposal run-off. To determine the appropriate size for development lots, hydrogeological investigations will be necessary for new lots being created through the consent or subdivision processes. In some cases, it may be necessary to merge existing lots of record to achieve necessary minimum sizes for new development proposals. Where new development is proposed, the Zoning By-law will need to be amended to establish appropriate minimum lot sizes based on the findings of hydrogeological investigations. Hydrogeological investigations will be carried out by qualified professionals and may be subject to peer review as determined by the approval authority, with any additional costs borne by the developer.

While no new lot creation is proposed, this policy would require sufficiently sized lots to accommodate individual water supply and sewage systems. This policy is further supported by:

5.3.4 Servicing In keeping with Policy Sections 4.17 and 5.1.1, prior to approving new residential uses, Council shall be satisfied that the development can be adequately serviced with septic, water, fire protection and utilities. Provisions for storm water management shall be provided on site to ensure that the predevelopment run-off rates are maintained or improved. Council shall also be satisfied that there is safe access to the development area for existing and future traffic.

The subject lands contain two dwellings that are serviced by two septic systems located on separate lots that merged to form one lot. The proposed severance will result in one dwelling and septic system on each lot. There are no servicing concerns.

Section 8.0 of the Official Plan refers to the policies of Land Division. The Application generally is supported by the policies provided they meet the specific criteria of Section 8.1.1:

ii) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;

iii) the proposed lot must front on a publicly maintained road;

vii) any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway;



viii) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.

The purpose of the application is to sever and add to an abutting lot; no new lots are proposed. Both the Benefiting Lot and Retained lots will have frontage on a municipally maintained public road and is required to meet applicable zoning provisions.

Further, it is our understanding that this application is considered a technical consent that is re-creating merged lots and also includes a lot enlargement; policy from Section 8.1.2 would apply:

Notwithstanding the policies of this section, consents may be granted for the following technical purposes, provided that the retained and severed portions conform with the Zoning By-law:

- ii) boundary corrections or adjustments;
- ii) lot enlargements;
- iii) re-creation of original 40 ha (100 acre lots);
- iv) discharge of mortgage;
- v) road widening and road allowances; and
- vi) easements.

The application for lot addition would be supported by Official Plan policy provided both lots meet servicing requirements for individual water and sewage systems and comply with the minimum zoning requirements.

Municipality of Powassan Zoning By-law No. 2003-38

The proposed severance applies to lands zoned Village Residential (RV2) in the municipal Zoning By-law No. 2003-38. The new lot configurations must comply with the provisions of the by-law. <u>Figure 4</u> below includes the required zoning provisions for Village Residential (RV2) Zone.

Section 3.18 of the Zoning By-law applies to Non-complying Lots, Buildings or Structures where:

a) Buildings on Undersized Lots Where a building or structure is located on a lot having less than the minimum frontage and/or lot area, and/or having less than the minimum setback, front yard and/or side yard and/or rear yard required by this By-law, the said building or structure may be enlarged, reconstructed, repaired and/or renovated provided that:

 the enlargement, reconstruction or renovation and/ or repair does not further reduce the front yard, and/ or side yard, and/ or rear yard or increase lot coverage beyond the requirements of this Bylaw;



- *ii)* the building or structure is being used for a purpose permissible within the Municipality in which it is located; and,
- iii) all other applicable Provisions of this By-law are complied with.

b) Reconstruction of Existing Building Nothing in this By-law shall prevent the reconstruction of a legally existing building that does not comply with the provisions in this By-law, provided that no part of the building that is non-complying is increased in height or volume.

c) Existing Undersized Lots

Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority or correction of title, such a smaller lot may be used and a permitted building or structure may be erected and/or used on such a smaller lot provided that all other applicable provisions of this By-law are complied with and provided that a sewage system that complies with the regulations under the Building Code can be installed on the lands. Notwithstanding, this provision shall not permit the use of any lot for residential purposes with a lot area less than 464.5 square metres (5,000 square feet) unless it is connected to a municipal water and sanitary sewer system.

Lots, which have been increased in size following adoption of this By-law, may also be used in accordance with this provision.

4.2	VILL	AGE RESIDENTIAL (RV2) ZC	DNE	
	alter	erson shall within any Village Resider or use any building or structure ex sions:	ntial (RV2) Zone u cept in accordan	se any land, or erect ce with the followin
4.2.1	Perm	itted Uses		
	i) ii) iii) iv)	single detached dwelling semi-detached dwelling duplex dwelling home occupation		
4.2.2	Regu	lations for Permitted Uses	Metric	Imperial
	i)	Minimum Lot Area	0.4 ha	1.0 acres
	ü)	Minimum Lot Frontage	20.0 m	66.0 ft
	üi)	Minimum Front Yard	7.5 m	25 ft
	iv)	Minimum Interior Side Yard	4.5 m	15 ft
	V)	Minimum Exterior Side Yard	7.5 m	25 ft
	Vi)	Minimum Rear Yard	7.5 m	25 ft
	vii)	Maximum Lot Coverage	30%	30%
	viii)	Maximum Height	9.0 m	30 ft

Figure 4: Zoning Uses and Regulations

Both the retained lot and the resulting benefiting lot will not meet the required minimum lot area of the zoning provisions but will have the required frontage. Section 3.18 however, supports the recreation of



the merged lots and the lot addition provided the existing setbacks are not further reduced. Both dwellings were once serviced with the existing septic systems located on separate lots and the proposed severance will recreate the former lot line. The proposed lots will also exceed the minimum 464.5 m² lot area required for private water and sanitary sewer systems.

The application complies with the provisions of the Zoning By-law, provided that the existing sewage systems are in working order and comply with regulations under the building code.

Recommendation

In our professional opinion, the proposed lot line adjustment (Consent) Application is consistent with the 2020 Provincial Policy Statement, the Growth Plan for Northern Ontario, conforms to the Municipal Official Plan and will comply with the applicable zoning provisions, and represents good planning.

It is our recommendation that Council provide comments of no objections to consent application B19/POWASSAN/2024 and request inclusion of the following conditions, in addition to the standard conditions:

- 1. The severed lot is merged on title with the benefitting lot;
- Confirmation be provided to the satisfaction of the municipality, that the existing sewage systems
 will be located on the same lot as the development they service, are in good working order and
 comply with the Ontario Building Code requirements; and
- Confirmation be provided to the satisfaction of the municipality, that the severed lot and the combined retained and benefitting lots can be adequately serviced by a private, individual water supply.

Respectfully Submitted,

PLANSCAPE INC.

R-18)

Ryan Lloyd B.E.S. Planning Consultant

Rian Allen M.Sc., MCIP, RPP Planning Consultant

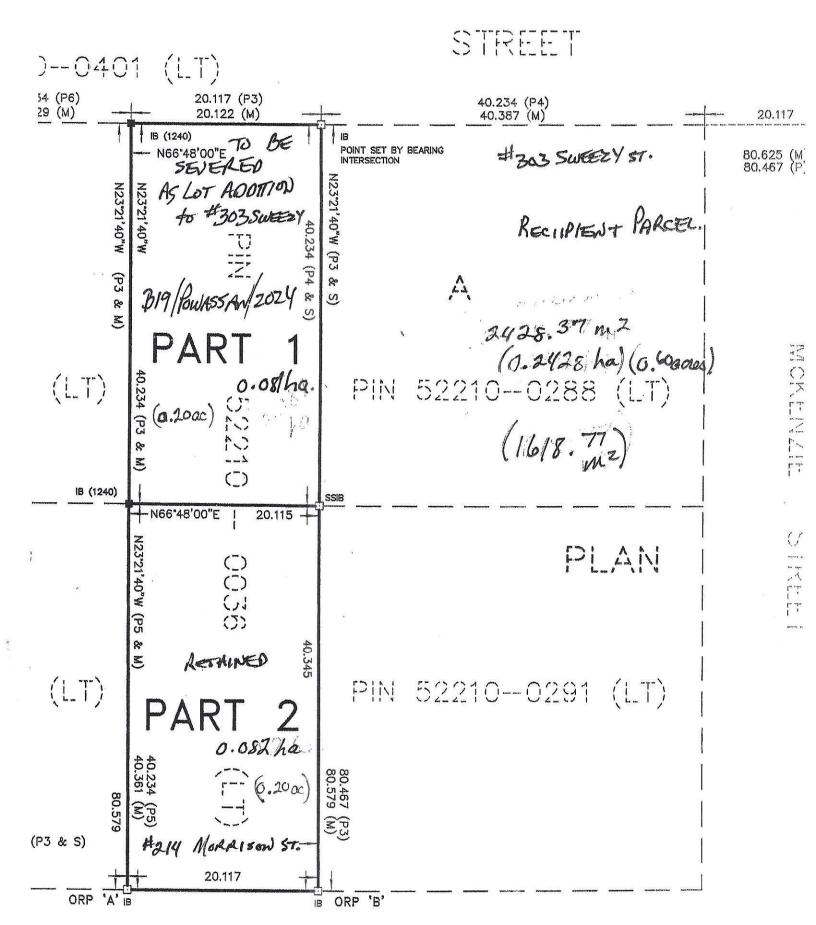


TAKE NOTICE that the North Almaguin Planning Board (NAPB) will be considering the noted applications for Consent under Street (Trout Creek) to be conveyed as a side yard LOT ADDITION to 303 Sweezy SEVER a 0.081ha (0.20ac) PARCEL of land from the REAR YARD of 214 Morrison Section 53 of the Planning Act at a statutory public meeting to be held WEDNESDAY 5 June 2024 at 6:00 p.m. at 250 705-724-6758 / Email northalmaguinplanningboard2018@gmail.com IF a PERSON OR a PUBLIC BODY WISHES TO OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE NAPBoard by phone or email (see below) AND QUOTE FILE NUMBER(s). IF YOU WISH TO BE NOTIFIED OF THE DECISON you must make a written request to the NAPBoard to obtain that decision, prior to the noted public meeting. NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email <u>no later than 3rd June 2024</u> (UNDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED) B19/POWASSAN/2024 THE PURPOSE AND EFFECT of the proposed Consent is to: Street (Trout Creek) DATED AT POWASSAN THIS 17th day of May 2024 PROPERTY OWNER(s): Mark Lang Clark Street, Powassan, Ontario. North Almaguin Planning Board Box 57, Powassan ON POH 120 B19/POWASSAN/2024

NORTH ALMAGUIN PLANNING BOARD

ERED

PLAN





Resolution no. 2024 -

Date: May 21, 2024

Moved by:

Seconded by:

THAT the Report dated May 15, 2024, from PlanScape to the Municipality of Powassan Council recommending approval subject to standard conditions, be received; and

THAT Council supports the requested Consent and asks that the following conditions be applied by the North Almaguin Planning Board in rendering its approval of Consent Application B20-21/POWASSAN 2024:

- a) That Entrance Permits for the new lots fronting on Hummel Line be obtained from the Municipality of Powassan.
- b) Confirmation from the local school boards that school bus service is available at the subject location.

Carried	Defeated	Deferred	Lost
Mayor			

Recorded Vote: Requested by

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

BUILDING COMMUNITY THROUGH PLANNING

File # B20/POWASSAN/2024; B21/POWASSAN/2024

PLANSCAPE

May 15, 2024

Planning Report: Municipality of Powassan, Consent Application: B20&B21/POWASSAN/2024

Background

Tulloch Geomatics Inc. have submitted two Applications for Consent to the North Almaguin Planning Board on behalf of their client Ryan Chapman. The Applications have been circulated to the Municipality of Powassan for comment. The Applications for Consent propose to create two (2) new lots and retain one (1) lot on the subject property. During the policy analysis, Zoning By-law Mapping illustrates a previous lot creation, the agent confirmed that a previous application was submitted but the conditions of consent were not fulfilled and therefore the previous lot was never created.

Location and Lot Description

The subject lands are legally described as Parcel 16217 NS, Lot 28, Concession 4 (Himsworth) PIN 52212 0012, in the Municipality of Powassan, District of Parry Sound. The property is currently known as 493 Hummel Line. The location of the subject lands is shown in <u>Figure 1</u>. The property currently has a residential dwelling, barn and accessory structures. The proposed lots are intended to be used for future rural residential dwellings. A desktop review shows the subject property is vacant land, with large tracts of treed areas, an existing pond and creek. The northeast corner of the property appears to be used for agricultural purposes, with an open field and a barn with accessory structures.

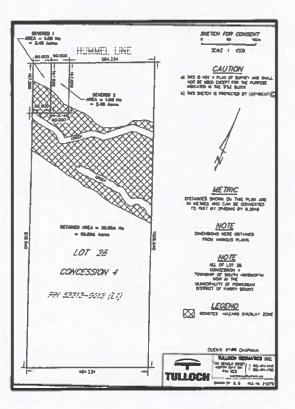
Proposal Description

The subject property is located at 493 Hummel Line and is an original parcel of land that is approximately 40.7 hectares in size (101 ac), with approximately 403 m of frontage on Hummel Line. The proposed severed lots will each have an area of approximately 1.0 ha (2.5 ac) and 60 m of frontage. The retained lot would maintain approximately 38.7 ha (96 ac) and an approximate frontage of 284 m on Hummel Line shown in <u>Figure 2</u>. The subject property is designated as Rural Area and Open Space in the Municipality of Powassan Official Plan on Schedule A of the Plan. The property is zoned Rural (RU) with Hazard Overlay (HZ) related to a creek and wetlands. The severed lots will be transferred to unknown parties at this time.





Figure 2: Proposed Severance





BUILDING COMMUNITY THROUGH PLANNING

Policy Analysis

Provincial Policy Statement, 2020

The subject property is located in the Rural Area and on Rural Lands according to the PPS. The most relevant policies have been provided.

Lot creation in the Rural Area is permitted and Section 1.1.5.2 states:

c) residential development, including lot creation, that is locally appropriate

As well the following policies also apply:

1.1.5.6 Opportunities should be retained to locate new or expanding land uses that require separation from other uses.

1.1.5.7 Opportunities to support a diversified rural economy should be promoted by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.

1.1.5.8 New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae.

Section 2.1 of the policies refer to Natural Heritage, noting that natural features shall generally be protected and 2.1.2 states:

The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.

The proposed severance has been reviewed against the relevant policies of the PPS. Provided that no development or site alteration takes place on natural heritage features, and subject to compliance with the minimum distance separation (MDS) formulae, the proposed severance applications are found to be consistent with the PPS.

The MDS calculation was submitted with the application and a 139 m separation from the existing barn was determined.

Growth Plan for Northern Ontario, 2011

The Municipality of Powassan is located within the Growth Plan for Northern Ontario Area and thus decisions are required to conform with this Plan. The purpose and guiding principles of the plan provides a 25-year vision of growth for the northern economy, people, communities, infrastructure, environment, and aboriginal peoples. The application has been reviewed against the applicable policies of this document and has been found to conform to the intent and purpose.

PLANSCAPE

BUILDING COMMUNITY THROUGH PLANNING

PLANSCAPE

BUILDING COMMUNITY THROUGH PLANNING

Municipality of Powassan Official Plan, October 2003

The Subject property is designated Rural Area and Open Space Area. The identified Open Space designated areas include a creek and associated unevaluated wetland features where no development for residential purposes would generally be permitted. The proposed severed lots contain Open Space designated areas where the following policies apply:

4.13 Natural Hazards

4.13.1 Development will generally be directed to areas outside of hazardous land adjacent to river and stream systems which are impacted by flooding and/or erosion hazards, and hazardous sites. Hazardous sites may consist of steep slopes, unstable soils, organic soils, and unstable bedrock. Where development is proposed within or partly within these features, the development proponent shall submit a technical study prepared by a qualified professional to the satisfaction of the appropriate approval authority which demonstrates the following:

a) the hazard can be safely addressed, and the development and site alteration is carried out in accordance with established standards and procedures;

b) new hazards are not created and existing hazards are not aggravated;

c) no adverse environmental impacts will result;

d) vehicles and people have a way of safely entering and exiting the area during times of flooding, erosion and other emergencies;

e) the development does not include institutional uses or essential emergency services or the disposal, manufacture, treatment or storage of hazardous substances. Recommendations made in the technical report(s) will be implemented through the planning process. Where the technical report indicates that development within a particular hazard is not feasible, the development shall not proceed.

4.13.2 Development and site alteration will not be permitted within a floodplain. Floodplains and wetland features are identified on Schedule "B" to this Plan. Where development is proposed within a floodplain, the development shall not proceed, unless the development proposal is for a use or structure which, by its very nature, needs to be located within the floodplain, such as floodproofing features.

Any development within or partially within any natural hazard areas would require a technical study by a qualified professional. Both proposed severed lots contain natural hazards at the rear of the lots, and land is available along the front for development outside the natural hazard areas.

Section 4.18 relates to Private Sewage Disposal and Water Systems where:

4.18.1 No development shall be permitted unless it can be shown to the satisfaction of the Municipality that there is an adequate water supply, sewage disposal system to service the

development. In addition, no development shall be permitted unless Council is satisfied that the development will not have an adverse impact on neighbouring wells and sewage disposal systems.

4.18.2 In considering impacts on ground water quality and quantity, the Municipality shall consider the cumulative impacts of development on the sustainability of ground water resources. Where the Municipality is aware of potential problems related to water supply or sewage disposal in an area, developers may be required to submit reports from a qualified engineer providing evidence that site conditions or suitable for development.

A letter dated April 18, 2024, from the North Bay Mattawa Conservation Authority (NBMCA) has identified that each severed lot has two suitable locations to accommodate new sewage systems and the new lots lines will not impact the existing developed site. No potential problems for water supply have been identified as part of this application.

Any future development on or near the existing wetland or floodplain areas would be subject to policies of 4.22 where:

4.22.1 Locally significant wetlands are shown on Schedule B. Wherever possible these areas should be left in their natural state. Where it can be demonstrated to the satisfaction of Council that there is no reasonable alternative for the logical development of lands, other than to develop a portion of a locally significant wetland, the Municipality may permit the development and may impose site plan control to ensure that the appropriate mitigation measures are employed to minimize the impact on the wetland.

4.22.2 Areas that are subject to flooding under regional flooding conditions or are covered with water during significant portions of the year shall be considered as Environmental Protection Areas despite being otherwise designated on Schedule A. When lands within the Municipality are developed, additional Environmental Protection Areas may be identified in the Zoning By-law without amending this Plan.

4.22.3 Prior to approving any development that is within 60 metres of a wetland feature, the proponent shall submit an Environmental Impact Assessment to the satisfaction of the Municipality in consultation with the Ministry of Natural Resources. Any development permitted in these areas shall incorporate the recommendations of the Environmental Impact Assessment

Official Plan mapping does not differentiate between the Open Space Area as being a local wetland or area of flooding. The policy directs that an Environmental Impact Assessment is required for any development with 60 m of a wetland. Based on a review of air photos, the closest wetland to the proposed lots is greater than 60 m.

Section 5.7 are Rural Area policies in the Official Plan that apply the proposed application. Low density residential uses are permitted uses of Section 5.7.1. The proposed lots meet the minimum lot size outlined in Section 5.7.2 for servicing and no further investigation would be necessary. The NBMCA letter is supportive of the application and has identified suitable sites for servicing.

Under Section 5.7 Rural Area, limited new lot creation is permitted, provided (Section 5.7.3):

i) New lots developed for residential purposes will be limited as follows:

a) a maximum of two lots from any parcel of land that existed on January 1, 1996; or

b) infilling where the proposed lot would be located within an area where six or more residential dwellings exist within 400 metres of each other measured along a municipal roadway. When reviewing planning applications submitted in neighboring municipalities the impact of the proposed development on the Municipality of Powassan is the primary consideration.

ii) The total number of lots created in Rural area should not exceed 15 per year;

iii) New residential lots may only be created on municipal roads-maintained year round in areas where the Municipality and School Boards are presently providing services; and,

iv) The density of development in any residential cluster where development is permitted under section 5.7.3 (i)(b) above, shall not be less than 1.0 unit per hectare

v) In addition, new lots may be created for seasonal residential purposes on the lakes in the Municipality subject to satisfying the general development policies in section 4 and the land division policies in Section 8 of this Plan.

The proposed meets the intent of Section 5.7.3, the proposed lot will be the first two lots severed from the original parcel, are less than 15 new lots were created in Powassan this year, the lots will front on a municipally maintained year-round road and will meet the minimum 1.0 ha size.

Section 5.8 are policies related to Open Space Designation. As the proposed severed lots have areas identified as Open Space, the following apply:

5.8 OPEN SPACE DESIGNATION

Lands within the Open Space Designation are those lands in the Municipality with recreational capabilities, significant natural feature values and areas that are not physically suited for development. These lands include wetlands, steep slopes, wildlife and fish habitat, organic soils, flood plains, life or earth science areas. These areas are identified on Schedule B. The Open Space designation also includes recreational lands and community facilities.

5.8.1 Permitted Uses Permitted uses in the Open Space Designation include conservation, forestry, wildlife areas, fishery resource management, existing agricultural activities, parks, snowmobile trails, hiking trails and other passive recreation, and resource management activities that do not require alteration to the existing land or vegetation.

5.8.5 Mapping Where there is doubt that the Open Space mapping on Schedule A and environmental features mapping on Schedule B adequately reflects the hazard or environmental feature, an applicant for new development may be required to obtain a detailed engineering or environmental study to more accurately determine the extent of the area. Such a study must be acceptable to Council. Where such studies result in changes to mapping, an Official Plan Amendment may not be required. The policy does not encourage development within the Open Space Area designation and directs that an environmental study for new development may be required to accurately determine the area of natural features.

Section 8.0 of the Official Plan refers to the policies of Land Division. The Applications are generally supported by the policies provided they meet the specific criteria of Section 8.1.1:

ii) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;

vi) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code. New lots in Rural areas shall have a minimum lot size of 1.0 ha or be in keeping with policy 5.7.3 iv) of this Plan. Smaller lots may be considered subject to the applicant providing a hydrogeological study to the satisfaction of Council demonstrating that the smaller lot is sustainable; and

ix) any lot created by severance in the vicinity of livestock operations shall meet the Minimum Distance Separation formulae.

The applications meet the minimum lot size requirements for rural areas. As previously stated, the MDS calculation was determined and submitted with this application.

Section 8.1.4 refer to consent application in Open Space Areas, where:

Open Space Areas and Hazard Lands Consents shall not be permitted in areas designated as Open Space or in any area that could be unsafe as a result of naturally occurring or man-made hazards. Consent may be granted for the creation of a lot that encompasses lands designated Open Space, provided that there are sufficient lands not designated Open Space for the purpose for which the lot is being proposed.

Consents shall generally not be permitted in Open Space Areas; however, consents may be granted where there are sufficient lands not designated Open Space for the purpose of new residential development. In this case, there is sufficient land area for access, services, and development on both the severed lots outside the Open Space Area. The proposed severance also does not impact the development of the retained lot.

Comments received from the North Bay Mattawa Conservation Authority note the proposed lots contain sufficient area to accommodate an appropriate sewage system. Additionally, an MDS calculation was submitted that suggests development on the new lots can meet the separation distance submitted of 139m.



Municipality of Powassan Zoning By-law No. 2003-38

The proposed severance would be considered Rural Zone (RU) with Hazard Overlay in the municipal Zoning By-law No. 2003-38. The Applications identify the future proposed use of a single detached dwelling, considered a "Column B Use", and would need to meet the requirements shown in <u>Figure 3</u>. The proposed severances would comply with the minimum requirements of Column B Uses for 1.0 ha of lot area of 1.0 ha and 50 m of frontage.

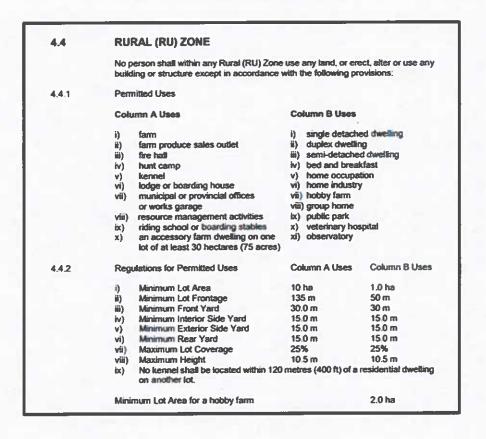


Figure 3: Zoning Uses and Regulations

Additional to the rural zoning provisions, the following general provisions of Section 3 also apply to the proposed consent applications:

3.13 Minimum Distance Separation No building shall be constructed which does not conform to the MDSI and MDSII Formulas, with the exception that existing vacant lots of record may be utilized for uses permitted by this Zoning By-law and are not required to be complaint with MDSI separation distances.

A MDS calculation has been included with this application and the proposed new lots would allow for future development outside the 139 m separation.



3.29 Setback from Watercourses No building or structure except marine facilities, gazebos, boathouses and pump houses shall be located within 10 metres (33 feet) of the normal or maintained high water mark of any river, stream or other watercourse.

Zoning provisions would require a minimum 10 m setback from a watercourse. The proposed development area is located outside the Open Space area and setback beyond 10 m from the drainage feature.

3.38 Hazard Overlay Lands shown on the attached schedules to this By-law as Hazard Overlay may be susceptible to flooding. The construction of buildings and structures is discouraged in these areas, but may be permitted subject to confirmation that the location proposed for development has no history of flooding. Lands located in the Hazard Overlay Zone shall be subject to the use permissions and regulations of the underlying zone category.

Development within the Hazard Overlay Lands is discouraged unless it is determined the location of any proposed development is outside areas of flooding. More than 1 acre of area is available on severed lot 1 and more than 2 acres of area on severed lot 2 located outside the Hazard Overlay for development and services.

Recommendation

The proposed lots comply with the minimum lot size requirements and have frontage on a public road. The NBMCA states that the new lots can adequately be serviced by on-site sewage systems. The MDS calculation confirms adequate separation from the existing barn. Sufficient area for services and development exists outside of the Hazard Overlay zone and Open Space area designation.

In our professional opinion, the proposed Consent Applications are consistent with the 2020 Provincial Policy Statement and the Growth Plan for Northern Ontario, conform to the Municipal Official Plan, will comply with the applicable zoning standards, and represents good planning. It is our recommendation that Council provide comments of no objections to B20/POWASSAN/2024 and B21/POWASSAN/2024, provided the standard conditions of consent are met.

Respectfully Submitted,

PLANSCAPE INC.

R-18)

Ryan Lloyd B.E.S. Planning Consultant

Rian Allen M.Sc., MCIP, RPP Planning Consultant



NORTH ALMAGUIN PLANNING BOARD

NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT

B20/POWASSAN/2024 & B21/POWASSAN/2024

(UNDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED)

TAKE NOTICE that the North Almaguin Planning Board (NAPB) will be considering the noted applications for Consent under Section 53 of the Planning Act at a statutory public meeting to be held WEDNESDAY 5 June 2024 at 6:00 p.m. at 250 Clark Street, Powassan, Ontario.

THE PURPOSE AND EFFECT of the proposed Consent is to:

CREATE a NEW 1ha (2.48 ac) LOT fronting on Hummel Line CREATE a NEW 1ha (2.48 ac) LOT fronting on Hummel Line B21/POWASSAN/2024 B20/POWASSAN/2024

PROPERTY OWNER(s): Ryan Chapman

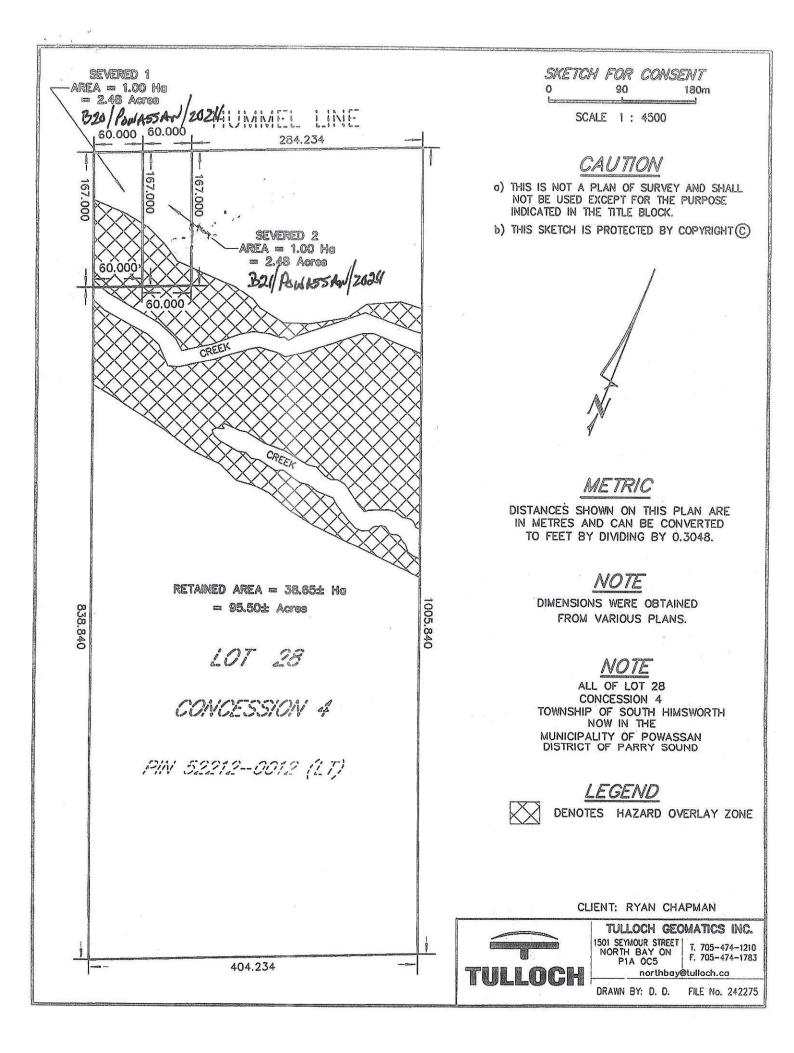
IF a PERSON OR a PUBLIC BODY WISHES TO OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE NAPBoard by phone or email (see below) AND QUOTE FILE NUMBER(s). IF YOU WISH TO BE NOTIFIED OF THE DECISON you must make a written request to the NAPBoard to obtain that decision, prior to the noted public meeting.

PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email <u>no later than 3rd June 2024</u>

DATED AT POWASSAN THIS 17th day of May 2024

North Almaguin Planning Board Box 57, Powassan ON P0H 120

705-724-6758 / Email northalmaguinplanningboard2018@gmail.com





Resolution no. 2024 -

Date: May 21, 2024

Moved by:

Seconded by:

THAT the Report dated May 15, 2024, from PlanScape to the Municipality of Powassan Council recommending approval subject to standard conditions, be received; and,

THAT Council supports the requested Consent and asks that the following conditions be applied by the North Almaguin Planning Board in rendering its approval of Consent Application B22/23/POWASSAN 2024:

- a) That Entrance Permits for the new lots fronting on Valleyview Drive West be obtained from the Municipality of Powassan.
- b) Confirmation from the local school boards that school bus service is available at the subject location.

Carried	Defeated	Deferred	Lost
Mayor			

Recorded Vote: Requested by_____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					



File # B22/POWASSAN/2024; B23/POWASSAN/2024

May 15, 2024

Planning Report: Municipality of Powassan, Consent Application: B22&B23/POWASSAN/2024

Background

Tulloch Geomatics Inc. have submitted two Applications for Consent to the North Almaguin Planning Board on behalf of their clients Raymond and Carol Sauve. The Applications have been circulated to the Municipality of Powassan for comment. The Applications for Consent propose to create two (2) new lots and retain one (1) lot on the subject property.

Location and Lot Description

The subject lands are legally described as PLAN No. 334, Lots 4 & 21, PT Lot 16, Concession 13, (Former Township of Himsworth), PIN 52207-0301 (LT) & 52207-0263 (LT), in the Municipality of Powassan, District of Parry Sound. The property is currently known as 489 Valley View Drive West, in the Town of Powassan. The location of the subject lands is shown in <u>Figure 1</u>. The subject property is considered vacant.

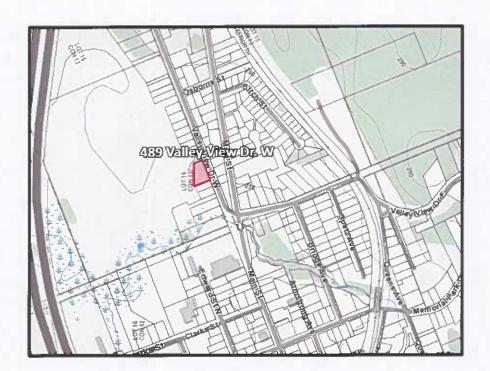


Figure 1: Location Map

Page 2

Proposal Description

The subject property is located at 489 Valley View Drive West, in the Town of Powassan. The existing, vacant lot is approximately 0.2 ha (0.5 ac) with approximately 58 m of frontage on Valley View Drive West. The proposal is to create two (2) new lots. Severed Lot #1 will have a proposed area of 796.5.0 m² and a frontage of 26.8 m. Severed Lot #2 will have a proposed area of 667 m² and frontage of 15.1 m. The Retained Lot will maintain an area of approximately 604 m² and 15.8 m of frontage. All 3 lots will have frontage on Valley View Drive West, a municipal road.

The retained and severed lots are for future residential development in the town of Powassan. The subject property is designated as Future Residential Area within the Urban Service Area of Powassan in the Official Plan and zoned Village Residential (RV1) in the implementing Zoning By-law. <u>Figure 3</u> illustrates the proposed severance sketch.

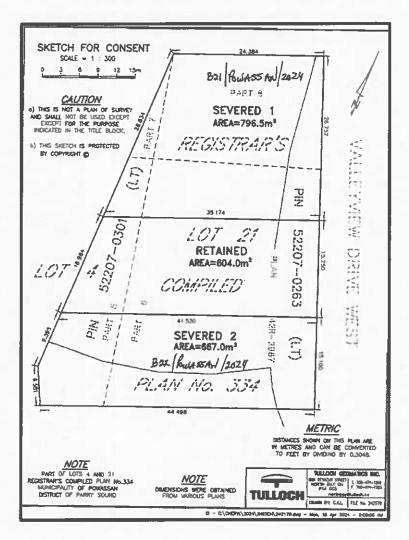


Figure 2: Severance Sketch.

PLANSCAPE Building Community Through Planning

Policy Analysis

Provincial Policy Statement, 2020

The subject property would be considered Settlement Area according to the PPS Section 1.1.3. The following policies are applicable:

- 1.1.3.1 Settlement areas shall be the focus of growth and development.
- 1.1.3.2 Land use patterns within settlement areas shall also be based on a range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated.
- 1.1.3.6 New development taking place in designated growth areas should occur adjacent to the existing built-up area and should have a compact form, mix of uses and densities that allow for the efficient use of land, infrastructure and public service facilities.

The proposed applications are consistent with the applicable policies of the Provincial Policy Statement.

Growth Plan for Northern Ontario, 2011

The Municipality of Powassan is located within the Growth Plan for Northern Ontario Area and thus decisions are required to conform with this Plan. The purpose and guiding principles of the plan provides a 25-year vision of growth for the northern economy, people, communities, infrastructure, environment, and aboriginal peoples. The application has been reviewed against the applicable policies of this document and has been found to conform to the intent and purpose.

Municipality of Powassan Official Plan, October 2003

The subject property is within the Urban Service Area of Powassan and identified as Future Residential Area. It is our understanding that the subject property is an existing residential lot and already part of current development where residential uses would be permitted. Section 5.1 of the Official Plan are relevant policies to this application where the proposed residential uses are permitted. Section 5.1.4 refers to lot creation where:

The Urban Serviced Area will develop on the basis of full municipal sewage and water services. In considering new development, Council shall be satisfied that there is sufficient capacity in the existing municipal system for the proposed development. New development should occur as infilling by consent or by Plan of Subdivision.

New lots shall only occur on roads that are municipally maintained year round. Wherever possible roads and services should follow a grid system, which is similar to the original lot configuration of the Town in order to provide a variety of routes for pedestrian and vehicular traffic.

Section 5.1.5 is policy referring to the lands described as future residential where:



Two areas in the Urban Service Area have been identified and set aside for future residential development areas, in anticipation of the further build-out of the Powassan Urban Service Area when the demand for new fully-serviced urban development lots is realized. It is not anticipated that either of these two areas will be developed throughout out the lifetime of this Plan, as opportunities for intensification and the existence of an abundance of vacant lots will more than adequately meet anticipated housing needs.

New development in either of these two areas should not take place until there is a demonstrated need within the municipality for additional lands for residential development. When need has been determined, new development should take place in a comprehensive manner which considers traffic, stormwater management, and the efficient use of municipal and community services, among other matters. Development of compact urban forms will be encouraged.

Development will also proceed in a logical manner, and may be phased if necessary. The inefficient and uneconomical extension of municipal services will be discouraged.

Existing uses in these areas are permitted to continue.

The proposed consents would meet the intent of both policies of Section 5.1.4 and 5.1.5, provided the existing municipal water and sewage systems have capacity for the proposed development.

Section 8.0 of the Official Plan refers to the policies of Land Division. The Application generally is supported by the policies provided they meet the specific criteria of Section 8.1.1:

- *i)* a registered plan of subdivision is not necessary for the orderly development of the lands;
- *ii)* the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;
- iii) the proposed lot must front on a publicly maintained road;
- iv) lots for hunt camps, fishing camps or similar uses may be permitted in keeping with policies
 7.2 and 7.3 of this Plan;
- v) the lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;
- vi) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code. New lots in Rural areas shall have a minimum lot size of 1.0 ha or be in keeping with policy 5.7.3 of this Plan; . Smaller lots may be considered subject to the applicant providing a hydrogeological study to the satisfaction of Council demonstrating that the smaller lot is sustainable;
- vii) any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway;
- viii) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.

PLANSCAPE

BUILDING COMMUNITY THROUGH PLANNING

Provided the proposed lots meet the provisions of the implementing Zoning By-law and that Powassan can adequately service the additional new lots, the application meets the general intent of Official Plan policy.

Municipality of Powassan Zoning By-law No. 2003-38

The proposed severance applies to lands zoned Village Residential (RV1) in the municipal Zoning By-law No. 2003-38. The new lot configurations must comply with the provisions of the by-law. <u>Figure 4</u> below includes the required zoning provisions for Village Residential (RV1) Zone.

Figure 4: Zoning Uses and Regulations

4.1	VILL	VILLAGE RESIDENTIAL (RV1) ZONE							
		rson shall within any Village Resid or use any building or structure slons:							
4.1.1	Perm	itted Uses							
	i) II) III) iv)	single detached dwelling semi-detached dwelling duplex dwelling home occupation							
4.1.2	Regul	ations for Permitted Uses		Metric	Imperial				
	i) ii) ii) iv) v) vi) vii) vii)	Minimum Lot Area Minimum Lot Frontage Minimum Front Yard Minimum Interior Side Yard Minimum Rear Yard Maximum Lot Coverage Maximum Lot Coverage Maximum Height All residential uses located in t municipal water and sanitary s available to a lot	- - - -						

All three lots will continue to meet the minimum provisions of the zoning, having a minimum lot area of 603.8 m² and a minimum frontage of 15.0 m on public road.



Recommendation

In our professional opinion, the proposed Consent Applications are consistent with the 2020 Provincial Policy Statement and the Growth Plan for Northern Ontario, conform to the Municipal Official Plan, will comply with the applicable zoning standards, and represents good planning. It is our recommendation that Council provide comments of no objections to applications B22/POWASSAN/2024 and B23/POWASSAN/2024, provided the standard conditions of consent are met.

Respectfully Submitted,

PLANSCAPE INC.

R- 18)

Ryan Lloyd B.E.S. Planning Consultant

Rian Allen M.Sc., MCIP, RPP Planning Consultant

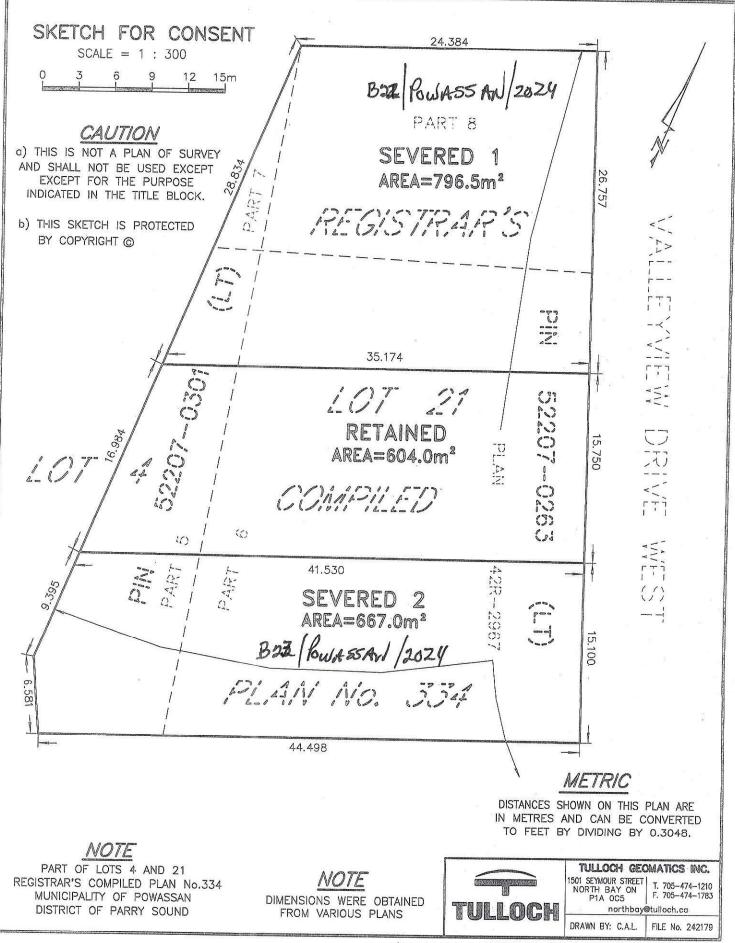


Page 6



NORTH ALMAGUIN PLANNING BOARD NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT B22/POWASSAN/2024 & B23/POWASSAN/2024 INDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED) TAKE NOTICE that the North Almaguin Planning AcT RSO 1990 CH P 13 AS AMENDED) TAKE NOTICE that the North Almaguin Planning Board (NAPB) will be considering the noted applications for Consent under Section 53 of the <i>Planning Act</i> at a statutory <i>public meeting to be held WEDNESDAY 5 June 2024 at 6:00 p.m.</i> at 250 Clark Street, Powassan, Ontario. THE PURPOSE AND EFFECT of the proposed Consent is to: B22/POWASSAN/2024 CREATE a NEW 0.0797ha (0.197 ac) LOT fronting on Valley View Drive West B23/POWASSAN/2024	PROPERTY OWNER(s): Raymond & Carol Sauve If a PERSON OR a PUBLIC BODY WISHES TO OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE NAPBoard by phone or email (see below) AND QUOTE FILE NUMBER(s). IF YOU WISH <u>TO BE NOTIFIED OF THE DECISON you must make a written request to the NAPBoard to obtain that decision, prior to the noted public meeting.</u> PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email <u>no later than 3rd June 2024</u> DATED AT POWASSAN THIS 17 th day of May 2024	North Almaguin Planning Board Box 57, Powassan ON P0H 1Z0 705-724-6758 / Email <u>northalmaguinplanningboard2018@gmail.com</u>
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ID - C:\CHERYL\2024\SKETCH\242179.dwg - Mon, 15 Apr 2024 - 9:09:05 AM



Resolution no. 2024 -

Date: May 21, 2024

Moved by:

Seconded by:

THAT the Report dated May 15, 2024, from PlanScape to the Municipality of Powassan Council recommending approval subject to standard conditions, be received; and,

THAT Council supports the requested Consent and asks that the following conditions be applied by the North Almaguin Planning Board in rendering its approval of Consent Application B24/POWASSAN 2024:

a) That the severed lot is merged with the benefitting lot and the standard conditions of consent are met.

Defeated

Deferred

Lost

Mayor

Recorded Vote: Requested by_____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					



BUILDING COMMUNITY THROUGH PLANNING

File # B24/POWASSAN/2024

March 15, 2024

Planning Report - Municipality of Powassan, Consent Application: B24/POWASSAN/2024

Background

Tulloch Geomatics Inc. have submitted an application for Consent to the North Almaguin Planning Board on behalf of their client Steven Paul. The applications have been circulated to the Municipality of Powassan for comment. The purpose of the application is to sever a portion of land from an existing lot and add it to an abutting lot. No new lots will be created.

Location and Lot Description

The subject lands are legally described as LT 23, 27 BLK A PL44; PT LT 29 BLK A PL 44 AS IN RO181581; PT Lot 23, Concession 12, (Former Township of Himsworth), PIN 5220-90517 (LT), in the Municipality of Powassan, District of Parry Sound. The property is currently known as 279 Bridge Avenue. The location of the subject lands is shown in <u>Figure 1</u>. The subject property contains a single detached dwelling, attached garage and a second detached garage. The lands to be severed will include the detached garage.

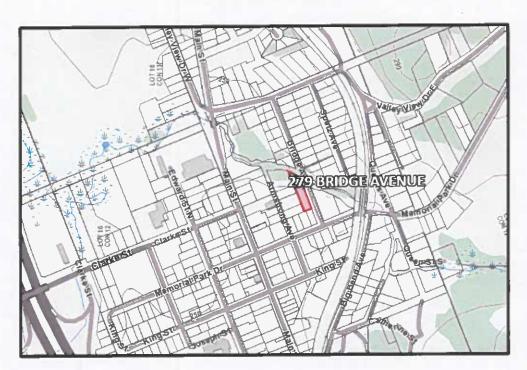


Figure 1: Location Map

Proposal Description

The subject property is located at 279 Bridge Avenue, in the Town of Powassan. The proposed Retained Lot will maintain approximately 73 m of frontage on Bridge Avenue and the lot area will be reduced to approximately 1564 m² (0.16 ha). The Severed Lot will have approximately 17 m of frontage on Bridge Avenue and is approximately 344 m² (0.03 ha) in size. The severed will be added to the abutting (benefiting) lot known as 246 Armstrong Avenue, PIN 52209-0521 (LT). The Benefiting Lot will have a resulting area of approximately 1357 m² (0.14 ha), maintain approximately 20 m of frontage on Armstrong Street and have approximately 17 m on Bridge Avenue.

The subject property is designated as Residential Area within the Urban Service Area of Powassan in the Official Plan and zoned Village Residential (RV1) with an area of Environmental Protection (EP) in the implementing Zoning By-law. Figure 2 illustrates the Consent Sketch submitted by the applicant's agent.

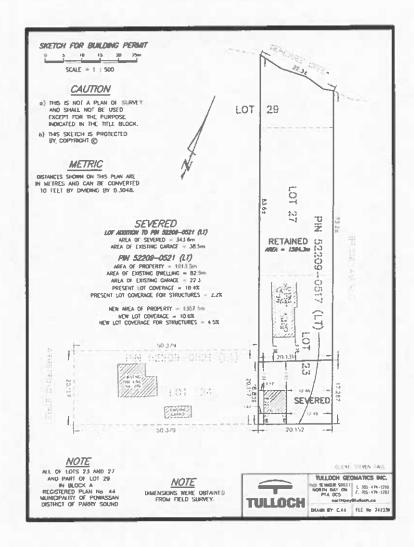


Figure 2: Severance Sketch

Policy Analysis

Provincial Policy Statement, 2020

The subject property would be considered to be located within a Settlement Area according to the PPS Section 1.1.3. The proposed severance is a technical consent that does not propose to create a new lot. The intention is to add the severed portion to an abutting lot. Policy states:

Settlement areas shall be the focus of growth and development. (1.1.3.1)

And:

Land use patterns within settlement areas shall also be based on a range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated. (1.1.3.2)

The proposed lot line adjustment has no impact on the Settlement Area within Powassan and meets the general intent of the applicable policies of the Provincial Policy Statement.

Growth Plan for Northern Ontario, 2011

The Municipality of Powassan is located within the Growth Plan for Northern Ontario Area and thus decisions are required to conform with this Plan. The purpose and guiding principles of the plan provides a 25-year vision of growth for the northern economy, people, communities, infrastructure, environment, and aboriginal peoples. The application has been reviewed against the applicable policies of this document and has been found to conform to the intent and purpose.

Municipality of Powassan Official Plan, October 2003

The Subject property is designated Residential Area. The purpose of the application is for a lot line adjustment or technical severance and no new lots are being created. Section 5.1 is relevant policy for the Urban Serviced area of Powassan. No new lots or development is being proposed.

Section 8.0 of the Official Plan refers to the policies of Land Division. The Application generally is supported by the policies provided they meet the specific criteria of Section 8.1.1:

- i) a registered plan of subdivision is not necessary for the orderly development of the lands;
- ii) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;
- iii) the proposed lot must front on a publicly maintained road;
- iv) lots for hunt camps, fishing camps or similar uses may be permitted in keeping with policies
 7.2 and 7.3 of this Plan;
- the lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;

- vi) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code. New lots in Rural areas shall have a minimum lot size of 1.0 ha or be in keeping with policy 5.7.3 iv) of this Plan;. Smaller lots may be considered subject to the applicant providing a hydrogeological study to the satisfaction of Council demonstrating that the smaller lot is sustainable;
- vii) any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway;
- viii) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.
- ix) any lot created by severance in the vicinity of livestock operations shall meet the Minimum Distance Separation formulae The purpose of the application is to sever and add to an abutting lot; no new lots are proposed.

As mentioned, the application proposes a lot line adjustment and is considered a technical consent and policy from Section 8.1.2 would apply:

Notwithstanding the policies of this section, consents may be granted for the following technical purposes, provided that the retained and severed portions conform with the Zoning By-law:

- ii) boundary corrections or adjustments;
- ii) lot enlargements;
- iii) re-creation of original 40 ha (100 acre lots);
- iv) discharge of mortgage;
- v) road widening and road allowances; and
- vi) easements.

Boundary adjustments or technical consents for existing lots are permitted. No new lots will be created. The retained lot and the resultant benefiting lot are required to comply with the minimum zoning requirements.

Municipality of Powassan Zoning By-law No. 2003-38

The proposed severance applies to lands zoned Village Residential (RV1) in the municipal Zoning By-law No. 2003-38. The new lot configurations must comply with the provisions of the by-law. <u>Figure 4</u> below includes the required zoning provisions for Village Residential (RV1) Zone.

PLANSCAPE

BUILDING COMMUNITY THROUGH PLANNING

Figure 4: Zoning Uses and Regulations

4.1	VILLAGE RESIDENTIAL (RV1) ZONE						
		nall within any Village Resid any building or structure					
1.1.1	Permitted Us	es					
	ii) semi iii) dupl	e detached dwelling -detached dwelling ax dwelling e occupation					
1.1.2	Regulations	for Permitted Uses		Metric	Imperial		
	i) Minia ii) Minia iv) Minia v) Minia vi) Minia vii) Maxi vii) Maxi a) All n muni	num Lot Area num Lot Frontage num Front Yard num Interior Side Yard num Exterior Side Yard num Rear Yard mum Lot Coverage mum Height esidential uses located in f cipal water and sanitary s able to a lot	- - - - -				

The severance sketch provided shows both the retained and the resulting benefiting lot will meet a minimum lot area of 603.8 m² and both will meet the minimum lot frontage of 15 m. Additionally, both properties will meet the required setbacks, total lot coverage and accessory coverage (5%) of the zoning provisions.

Environmental Protection (EP) zoning has been identified on the property along the northern boundary of the existing lot. No new development is being proposed and the area of severance does not include areas of EP zoning.





Recommendation

In our professional opinion, the proposed lot line adjustment (Consent) Application is consistent with the 2020 Provincial Policy Statement and the Growth Plan for Northern Ontario, conforms to the Municipal Official Plan and complies with the Zoning By-law. It is our recommendation that Council provide comments of no objections to B24/POWASSAN/2024 provided the severed lot is merged with the benefiting lot and the standard conditions of consent are met.

Respectfully Submitted,

PLANSCAPE INC.

R-18)

Ryan Lloyd BES Planning Consultant

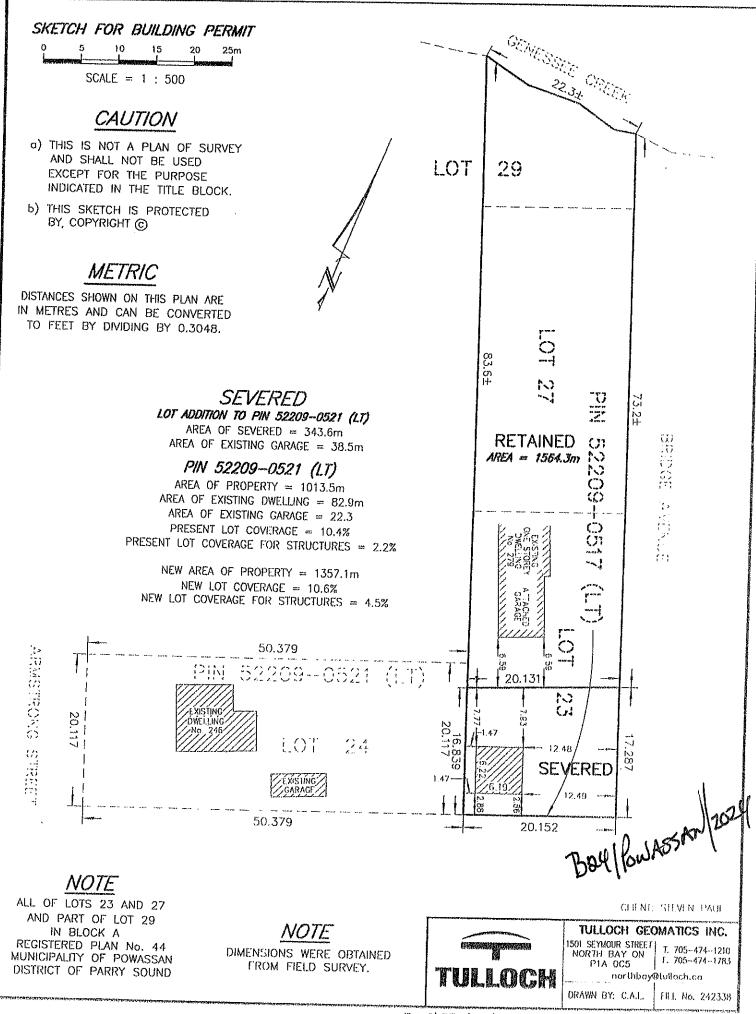
Rian Allen M.Sc., MCIP, RPP Planning Consultant



NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT	B24/POWASSAN/2024	(UNDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED)	TAKE NOTICE that the North Almaguin Planning Board (NAPB) will be considering the noted applications for Consent under Section 53 of the <i>Planning Act</i> at a statutory <u>public meeting to be held WEDNESDAY 5 June 2024 at 6:00 p.m.</u> at 250 Clark Street, Powassan, Ontario.	the proposed Consent is to:	SEVER a 343.6m PARCEL from #279 Bridge Street to be conveyed as a rear yard LOT ADDITION to the abutting property known as #246 Armstrong Avenue.	PAUL	IF a PERSON OR a PUBLIC BODY WISHES TO OBTAIN ADDITIONAL INFORMATION PLEASE CONTACT THE NAPBoard by phone or email (see below) AND QUOTE FILE NUMBER(s).	IF YOU WISH TO BE NOTIFIED OF THE DECISON you must make a written request to the NAPBoard to obtain that decision, prior to the noted public meeting.	PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email <u>no later than 3rd June 2024</u>	. May 2024	d 705-724-6758 / Email <u>northalmaguinplanningboard2018@gmail.com</u>
NOTICE O			TAKE NOTICE that the North Alm Section 53 of the <i>Planning Act</i> at Clark Street, Powassan, Ontario.	THE PURPOSE AND EFFECT of the proposed Consent is to:	B24/POWASSAN/2024 S	PROPERTY OWNER(s): Steven PAUL	IF a PERSON OR a PUBLIC BODY WISHES TO OBTA	IF YOU WISH TO BE NOTIFIED OF THE DECISO	PLEASE EXPRESS ANY QUESTIONS or (DATED AT POWASSAN THIS 17 st day of May 2024	North Almaguin Planning Board Box 57, Powassan ON P0H 120

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NORTH ALMAGUIN PLANNING BOARD



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District of Parry Sound Social Services Administration Board	Resolu

Resolution No. 24 04 02

Date: April 11, 2024

Moved By:	Joel Consta	ıble	Seconded By:	Jerry Brandt	
Carried:	<u>X</u>	Defeated:			

THAT the District of Parry Sound Social Services Administration Board calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to a locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Children, Community and Social Services, local Members of Provincial Parliament, member municipalities, the Ontario Municipal Social Services Association, the Northern Ontario Service Deliverers' Association, and the Association of Municipalities of Ontario.

Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Ryan Baptiste Jerry Brandt Teri Brandt Janice Bray Ted Collins Joel Constable Mike Dell Gail Finnson			Teresa Hunt Ted Knight Tom Lundy Jamie McGarvey Peter McIsaac Sharon Smith Rick Zanussi		

District of	of Parry Sound
Î î î î	Social Services Administration Board

Report #:	8.1
Subject:	Ontario Works Rates
То:	Board Members
Presented By:	Tammy MacKenzie, CAO
Prepared By:	Jeff Degagne, Director of Income Support & Stability
Date:	April 11, 2024

Resolution:

THAT the District of Parry Sound Social Services Administration Board calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Children, Community and Social Services, local Members of Provincial Parliament, member municipalities, the Ontario Municipal Social Services Association, the Northern Ontario Service Deliverers' Association, and the Association of Municipalities of Ontario.

<u>Report</u>:

Ontario Works (OW) rates for Basic Needs and Shelter have not been increased since 2018. Since that time, the cost of a fixed basket of consumer products has risen 18.67% between 2018 and December 2023, according to the Bank of Canada.

Additionally, the housing market, since COVID-19, has seen a greater demand for rental units, resulting in escalating rental rates. Social Assistance shelter rates are well below average market rent in Ontario. This creates additional challenges and pressures for individuals on Ontario Works to access safe and stable housing. In our district, 85% of the caseload rents from the private market.

Locally, 68% of the OW caseload in 2023 were single people, of which the maximum assistance they can receive from Ontario Works is \$733. This leads to intense pressures for individuals to maintain housing, food security, and transportation (needed to support employment).

From a Housing Stability and Homelessness perspective, 35% of individuals on our By Name List for homelessness in the district are on Ontario Works. 5% of the caseload self-identify that Housing Stability is their biggest barrier to employment and self-sustainability. In 2023, 191 OW participants accessed Homelessness Prevention Program funding due to either being homeless or were at risk of homelessness, which equals 33% of all program requests.



2085 Hurontario StreetTEL:905-491-4000Suite 500FAX:905-279-1926Mississauga, Ontario L5A 4G1www.ocwa.com

May 10, 2024

Brayden Robinson, CPA Treasurer/Director of Corporate Services Municipality of Powassan 250 Clark Street, Box 250 Powassan ON POH 1Z0

Re: Proposal No: POWASN5747-2417 - Project Management of Powassan Master Plan

Dear Mr. Robinson:

The Ontario Clean Water Agency (OCWA) is pleased to submit a proposal to undertake the Project Management of a Master Plan for the water, wastewater and stormwater infrastructure including the linear infrastructure (drinking water distribution system and sewage collection system) in the Municipality of Powassan (Municipality).

Background

In 2022, OCWA completed a Capacity Assessment for the Municipality of Powassan to provide insight into future growth requirements of the water and wastewater services of the community. Based on the current conditions of both water and wastewater systems, an upgrade/expansion of both systems is required in order to accommodate the future planned growth and development. The Municipality has decided to complete a water, wastewater and Stormwater Master Plan to review the condition of existing facilities and linear works in order to prepare a roadmap for required future upgrades.

OCWA proposes to provide Owner's Engineer services to the Municipality of Powassan to facilitate the procurement of Consulting Engineering (CE) Services to complete the Master Plan and to manage the CE on behalf of the Municipality throughout the Master Plan project.

As the Owner's Engineer, OCWA will:

- Manage the financial aspects, scheduling, and overall coordination of meetings and the CE allowing the Municipality staff to invest only a minimal amount of time to drive this project to successful completion;
- Undertake the procurement of CE Services to complete the Master Plan;
- Coordinate and attend bi-weekly progress meetings with the Municipality and the CE firm to track progress, mitigate project challenges, handle information requests, and to ensure



the project stays on schedule, on budget and meets the expectations and requirements of the Municipality;

• Provide technical review and Municipality's direction of all deliverables throughout the duration of the Master Plan.

OCWA has an Engineering Consultant Services Vendor of Record (VOR), which consists of a list of 26 pre-approved CE firms with whom OCWA has signed Master Services Agreements in place. Use of the VOR system can shorten the procurement schedule by eliminating the need to publicly post a Request for Bid package, which can take time to both prepare and review. Instead, OCWA will prepare a short Request for Services document which outlines the scope of work and then invite a select a number of CE firms to submit a proposal. OCWA proposes to use the VOR process in order to streamline the procurement stage and ensure a qualified CE firm is brought on board quickly and efficiently while maintaining competitive transparency.

1 Scope of Work and Methodology

1.1 Phase 1: Project Initiation

Upon approval to proceed, OCWA will review the existing background information, including the latest available drawings, design reports, annual reports, past studies and investigations. Following the review, OCWA will coordinate a virtual project team kick-off meeting (PTM #1) with the Municipality to review the project objectives, the Municipality's expectations and the keystone documents. The information reviewed will also be discussed and any questions or gaps in the information addressed.

1.1.1 Development of Project Keystone Documents

OCWA proposes to develop three project keystone documents at the start of the project, which will develop and mature as the project progresses:

- Overall Project Schedule
- Overall Project Budget
- Project Cash Flow

These three documents, referred to as the Project Keystone Documents, will help to document project expectations, establish key milestone dates and define the critical path. The cash flow will assist the Municipality with planning for expenditures related to this project.

At this phase, these keystone documents will be preliminary but as the project progresses, these documents will be updated as new information is developed and will serve as references to guide the project direction.



1.1.2 Deliverables

- Draft Project Keystone Documents
- PTM #1 Agenda and Meeting Minutes

1.2 Phase 2: Procurement of Consulting Engineering (CE) Services

OCWA will prepare a draft Request for Services (RFS) document for the required CE services. This document will outline the scope of services, deliverables required, project schedule, as well as the proposal evaluation process. The draft copy will be submitted to the Municipality for review and set up a virtual review meeting with the Municipality (PTM #2). At this meeting, OCWA and the Municipality will review and finalize the RFS documentation, as well as, determine which CE firms to invite to submit from OCWA's VOR list. The final RFS documentation will then be issued by OCWA to the selected CE firms. During this period, OCWA will address any questions from the CE prospects and issue addenda as necessary.

Upon receipt of proposals, OCWA will review and evaluate each proposal using the criteria set out in the RFS. If needed, OCWA will conduct Question and Answer sessions with each CE firm to clarify certain aspects of their proposals. After the proposals are scored, OCWA will summarize its recommendations to the Municipality in a recommendation letter. This letter will outline the preferred CE firm and the rationale for the decision, along with a summary evaluation table with OCWA's notes on each proposal. After issuing the letter, OCWA will coordinate a virtual review with the Municipality (PTM #3). OCWA will then issue the award of CE services contract.

1.2.1 Deliverables

- PTM #2 Agenda and Meeting Minutes
- Draft RFS
- Final RFS
- Summary evaluation table
- PTM #3 Agenda and Meeting minutes
- Recommendation Letter
- CE Services Award Letter
- Updated Project Keystone Documents

1.3 Phase 3: Development of Master Plan

Once the CE services contract is signed, OCWA will coordinate a kick off meeting with the Municipality and the selected CE (PTM #4). The meeting will be used to review the project objectives, the Municipality's expectations, and finalize the work plan and schedule. OCWA will

update the keystone documents based on the discussions from the meeting and issue to the Municipality and CE.

Throughout the duration of the project, OCWA will hold bi-weekly project status meetings with the Municipality and eventually the CE firm. In these meetings, OCWA will review the scope, budget, and current schedule, as well as discuss any challenges in the process.

The Master Plan process will follow, at a minimum, the steps of the first two phases of the Municipal Class Environmental Assessment (MCEA) (Phase 1 and Phase 2) process as per the recently revised MCEA manual dated March 2023 as amended. At the end of this project, one Master Plan document including all three infrastructure components (water, wastewater and stormwater) shall be produced.

For this Master Plan, we will be using a Broad Master Planning approach (Approach 1 as per the amended MCEA manual) where identified projects are subject to project specific requirements. This approach involves the Master Plan being undertaken with a broad scope and level of assessment. This involves analysis on a regional or systems scale, which enables the Municipality to identify needs and establish broader infrastructure alternatives and solutions. The inventory of the natural, social and economic environments, which must be considered when assessing the alternative solutions, may also be more high-level.

As part of the preparation of each Master Plan, the successful CE firm is expected to complete, at minimum, the following tasks:

- Development of a Design Basis technical memo establishing the key pieces of information for the Master Plan, including (but not limited to):
 - Definitions of both current and future Levels of Service and geographic service limits
 - Projected future populations
 - Historic flows and demands, assessment of facility capacity vs. design capacity, etc.
 - Problem Definition
- Consultation with review agencies, the public, and other stakeholders to notify them of the commencement of the Master Plan to provide them an opportunity to submit feedback, and set up review meetings if necessary. This will also include two Public Information Centre's (PICs) in order to receive feedback from the public.
- Preparation of a high-level description of the natural, social and economic environments and any potential constraints the environments will have on future projects.
- Development of a Climate Change Impact Technical Memo reviewing potential impacts of climate change on infrastructure including mitigation, adaptation and resiliency aspects.
- Prepare future servicing plan options and assess options via evaluation matrix
- Presentation to Town Council



• Final Master Plan Summary Report

OCWA will review and provide comments on all deliverables and technical memos submitted by the CE and circulate to the Municipality for review. Following submission of the Draft Master Plan Summary reports, OCWA will coordinate a virtual review meeting with the Municipality and the CE (PTM #5) to review and discuss comments. OCWA will also attend the council meeting if the CE is requested to present the findings of the report to the Town Council. Following the submission of the final Master Plan reports, OCWA will meet with the Municipality to assist with defining, scheduling and actioning any next steps, including the implementation of capital projects and assistance with funding applications, if required (PTM #6).

1.3.1 Deliverables

- PTM #4 Agenda and Meeting minutes
- Comments on all deliverables, including design basis, climate change memo, servicing plan options, evaluation matrix, PIC materials, etc.
- Comments on Draft Master Plan Reports
- PTM #5 Agenda and Meeting minutes
- Updated Project Keystone Documents
- PTM #6 Agenda and Meeting minutes

2 Project Team

Natalie Colantonio, M.A.Sc., P.Eng. – Project Engineer

Natalie Colantonio is a registered Professional Engineer in the Province of Ontario with over 6 years of experience in the water and wastewater field. Her experience ranges from project coordination, preliminary design, detailed design, tendering and contract administration of water and wastewater infrastructure. She has been involved in the design and construction of numerous water and wastewater facility projects, including sewage pumping stations, reservoirs, glycol management systems and wastewater treatment plants. She holds a Master of Applied Science degree in Civil Engineering, specializing in wastewater treatment. **Natalie will act as the Project Manager for this project.**

Jose Casal. M. Sc., P.Eng., PMP – Senior Specialist/Technical Support

Jose Casal is a Senior Project Manager and Senior Technical Specialist within OCWA's engineering team. Jose is a professional engineer with more than 20 years of combined international and Canadian experience in water/wastewater process engineering and project management. Jose's experience includes water /wastewater design, engineering and

compliance assessments, retrofits, energy managements & audits, process evaluation, assessment and optimization. Jose will provide senior technical review for this project.

Paul Dyrda, Operations Manager – Northeastern Ontario Hub

Paul holds a diploma in Ecosystem Management and several levels of Water and Wastewater Operations certificates. Paul has 19 years of experience in the public service, with 16 of those years related to the water and wastewater treatment industry. He has been a Senior Operations Manager with OCWA for 10 years and has successfully managed a variety of projects, from large infrastructure upgrades to launching unique pilot projects with leading edge technology to solve complex process issues. **Paul will support the project with knowledge of the operation of the facilities and coordinating any tasks on site.**

3 Schedule

We understand that time is of the essence. OCWA is ready to start the project immediately upon approval. The full project is expected to take 16-18 months to complete assuming the project is approved to start by end of May. Table 1 contains a list of the key milestone dates for the project.

Task	Schedule	Milestone date
Project Approval to Start		May 27, 2024
Project Initiation	1 Month	June 24, 2024 – PTM #1
	3 Months	July 22, 2024 - Final RFS Draft
		July 29, 2024 – PTM #2
Procurement of CE		August 12, 2024 – Issue RFS
Services		September 16, 2024 – Bid Closed
		September 30, 2024– PTM #3
		October 14, 2024 – Award of CE Services Contract
	12 Months	June 2025 – Draft Master Plan
Development of Master		August 2025 – PTM #5
Plan		September 2025 – Council Presentation
		October 2025 – Final Master Plan Report

Table 1: Key Milestones

4 **Project Budget**

In reviewing the above scope of work, OCWA proposes a budgetary cost of **\$102,000** (exclusive of HST) for OCWA's project management services to complete the project. A breakdown of the

estimated budget by task is provided in Table 2. OCWA will invoice the Municipality monthly on a time and material basis for the OCWA services fees.

A Time Task Matrix for this project can be provided upon request. If additional services are required outside of the scope of this proposal, this cost would be in accordance with our Engineering Schedule of Rates attached in Appendix A.

Task	Budget
Project Initiation	\$11,700
Procurement of Consulting Engineering (CE) Services	\$37,100
Master Plan Development	\$53,200
Provisional Cost for In-Person Meeting	\$1800/meeting

Table 2: Budget Summary

In addition, OCWA recommends that the Municipality anticipate a budget of ranging from approximately **\$332,200-\$387,200** for the complete Master Plan process including \$102,000 for OCWA's services, an estimate of \$200,000-\$250,000 for the Consulting Engineering fees and a 10% contingency. The total estimated project cost is shown in Table 3.

Table 3: Total Estimated Project Budget

Task	Estimated Budget
OCWA Fees	\$102,000
Allowance for Estimated Consultant Fees	\$200,000-\$250,000
Contingency (10% of OCWA and CE Fees)	\$30,200-\$35,200
TOTAL	\$332,200-\$387,200

5 Terms and Conditions

OCWA proposes to complete this project under the terms and conditions of OCWA's standard Project Management Agreement. This document can be made available for review upon request. Once the proposal is approved, the Project Management Agreement will be sent to the Municipality for signature.

6 Assumptions and Limitations

Based on current understanding of the project, OCWA has assumed the following in development of the scope of work:

- All meetings are assumed to be virtual, excluding the Project Kickoff Meeting (PTM #1), the Kickoff Meeting with the CE (PTM #4), the Master Plan review meeting (PTM #5), the attendance of any council meetings and PICs. A provisional cost has been included for any additional required in-person meetings.
- OCWA assumes that information (drawings, reports, Asset Management Plan with pipe dimensions/properties, etc.) is readily available. Any new models or reports needed to be created to complete the scope will result in an additional cost.
- During the procurement of CE services stage, OCWA assumes that a maximum of five CE firms will be invited to present proposals.
- The selected CE firm will prepare one final report that contains the Master Plan for water, wastewater and stormwater infrastructure, including linear infrastructure.
- The Master Plan recommendations are not considered to be a detailed engineering design. Additional engineering will be required to implement the recommendations in the Master Plan report. Based on the provision made in the more recent MEA's Municipal Class EA guidance document, some of the recommendations of this Master Plan could be ready to move directly to the design phase (Exempt Projects). However, some other recommendations will require additional effort in completing a Municipal Class EA (either Schedule B or C projects).
- The scope of work outlined in this proposal is based on the current guidelines for Master Plans under the Municipal Class EA process. The MECP is currently proposing to revoke the Municipal Class EA and replace it with a more streamlined Environment Assessment Process. The details of the proposed revised guidelines for completing Master Plans is currently unknown. OCWA will monitor the status of this proposal and if the MECP finalizes this change while the project is ongoing, OCWA will work with the Municipality to ensure the project follows the new guidelines.

We are ready to start the project upon receipt of approval notice. Should you have any questions on the above, please feel free to contact the undersigned.

Sincerely,

Natalie Colantonio, P.Eng. Project Engineer 905-302-1831 ncolantonio@ocwa.com

Lisa Babel, P.Eng. Director, Project Planning and Delivery Group 416-433-0578 Ibabel@ocwa.com



cc: Jose Casal, OCWA Paul Dyrda, OCWA Eric Nielson, OCWA

COUNTERSIGNATURE:

By signing below, I accept the scope of work described in the above proposal and provide permission on behalf of the Municipality to proceed.

(Signature)

Date



APPENDIX A Schedule of Rates



Engineering Schedule of Rates - 2024

DESCRIPTION	HOURLY RATE
Director	\$200.00
Senior Specialist Engineer /Project Manager	\$189.00
Senior Engineer/Project Manager	\$168.00
Engineer/Project Manager	\$150.00
Engineer In-Training	\$117.00
Student Engineer	\$100.00
Administrative Assistant	\$67.00
Financial Analyst	\$97.00
	Director Senior Specialist Engineer /Project Manager Senior Engineer/Project Manager Engineer /Project Manager Engineer In-Training Student Engineer Administrative Assistant

Currency: Canadian Dollars, excluding HST

Expenses and Disbursements:

General office expenses including long distance, cellular/data charges, printing, office supplies and courier charges will be charged at 6% of Professional Fees.

Special expenses such as travel and living expenses, third party consultants, capital equipment, contractors fees, permitting fees and any other items not otherwise listed will be charged at cost plus 5% administration fee.

Invoicing:

Professional fees and expenses will be invoiced monthly unless otherwise stated and are payable within 30 days. Taxes will be added as applicable.

Technology and Operations Expertise:

Technology and Operations experts will be charged at specific individual rates to be provided as needed.

Overtime:

Overtime will be charged at 1.5 times the rates stated above, but only if pre-approved by client.

Terms and Conditions:

OCWA standard terms and conditions will apply.

Revision:

This Schedule of Rates is valid until December 2024 after which time it will be reviewed and updated for 2025.





May 8, 2024

Notice of Public Consultation On Proposed Source Protection Plan Updates Deadline for comments: June 13, 2024 at 4:30 pm

Subject: Notice of Public Consultation on Proposed Source Protection Plan Updates

On behalf of the North Bay-Mattawa Source Protection Committee and Authority, please be advised of the proposed updates to the Source Protection Plan and Assessment Report for the North Bay-Mattawa Source Protection Area. This Notice is being posted for public consultation and circulated to municipalities, ministries and other implementing bodies as required under the *Clean Water Act, 2006*. The proposed updates are prepared as per section 36 of the *Clean Water Act, 2006* and the 2021 technical rules. Comments may be submitted to the North Bay-Mattawa Source Protection Committee by email at <u>dwsp.comments@nbmca.ca</u> by June 13, 2024 at 4:30pm.

The Source Protection Plan contains polices that help protect municipal source of drinking water. The Assessment Report contains the technical studies that support the policies. The proposed Source Protection Plan and Assessment Report and maps are available at: https://actforcleanwater.ca/public-consultations-reports/source-protection-plan/

The proposed changes include updates to the vulnerable area mapping for the Callander municipal drinking water source, updates to impervious surfaces mapping, and updates to Source Protection Plan policies. Attached to this Notice is a summary of key updates including key map updates made to the Source Protection Plan and Assessment Report.

Public Open House

An open house for the public is being hosted on Wednesday May 22, 2024 from 5pm to 6:30pm and on May 29, 2024 from 10:30 am to 12pm at the North Bay-Mattawa Conservation Authority main office at 15 Janey Avenue, North Bay, Ontario, P1C 1N1.

Comments

Written comments should be submitted by June 13, 2024 at 4:30pm, and may be directed to:

Wayne Belter, Chair North Bay-Mattawa Source Protection Committee c/o North Bay-Mattawa Conservation Authority 15 Janey Avenue, North Bay, ON P1C 1N1 **Email: dwsp.comments@nbmca.ca** Fax: 705-474-9793

Summary of key updates to the Source Protection Plan:

- Applied the 2021 Technical Rules and Tables of Drinking Water Quality Threats including an updated list of applicable threat subcategories and vulnerable areas in several policies where needed.
- Separated out the education policy HAZ1 for dense non-aqueous phase liquids (DNAPLs) from a proposed policy HAZ2 for organic solvents due to different applicable vulnerable areas for DNAPLs and organic solvents.
- Added storage of snow as an applicable threat category in policy ICA1.
- Changed SAL1 policy approach (to manage road salt storage) from land use prohibition to education policy (small quantities of exposed road salt storage have been identified as a threat. Since no permits are needed, an education program is a suitable method to address an activity that can occur in many locations).

Summary of key updates to the Assessment Report:

- Updated watershed monitoring data under watershed characterization.
- Applied the 2021 Technical Rules and Tables of Drinking Water Quality Threats to technical work including:
 - update of impervious surface area maps (which in turn help identify and assess threat activities such as the application of road salt)
 - use of revised terminology Intake Protection Zone (IPZ)-Issue Contributing Area (ICA) for the Callander municipal drinking water source
 - o update to background details for threat activities
 - o update to numbers of existing threat activity counts and circumstances.
- Updated the Callander IPZ-ICA map to reflect recent wetlands delineation data.

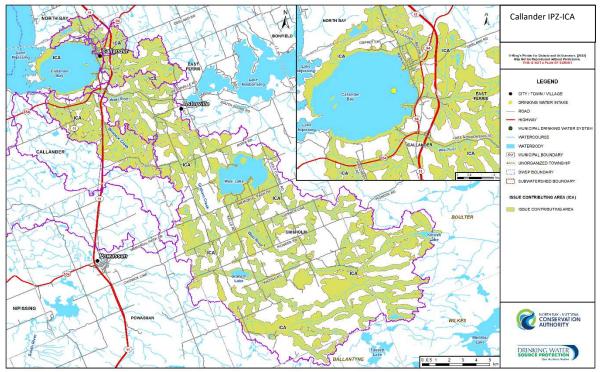


Figure 1a: Proposed Callander IPZ-ICA

Note: the proposed Callander ICA covers the proposed Callander Intake Protection Zones (IPZs) shown below.

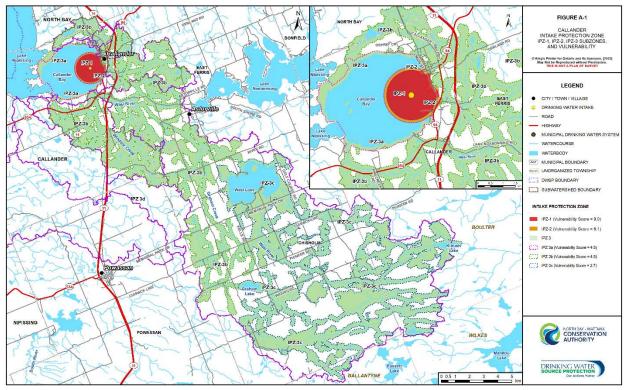


Figure 1b: Proposed Callander Intake Protection Zones (IPZs)

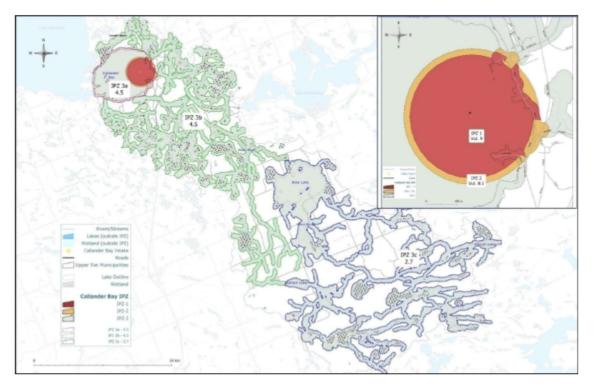


Figure 1c: Current Callander Intake Protection Zone (IPZs)

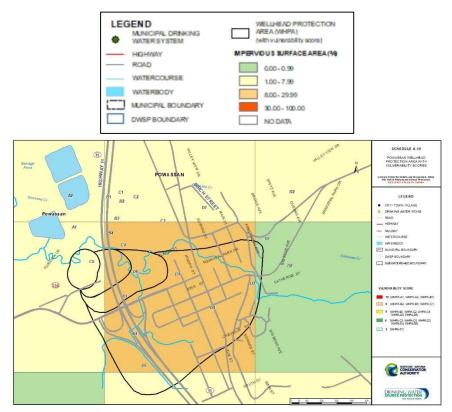


Figure 2a: Proposed Impervious Surface Area in Powassan Wellhead Protection Area (WHPA)

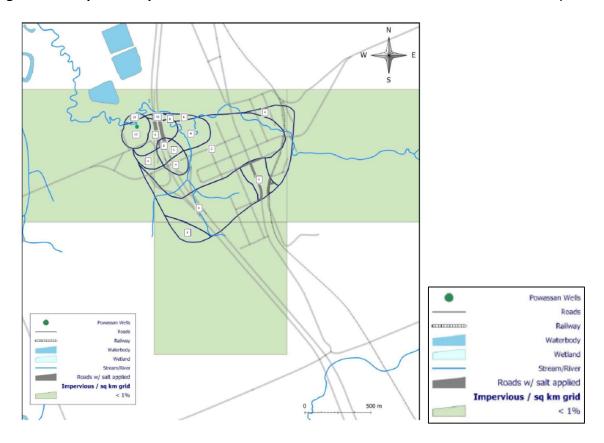


Figure 2b: Current Impervious Surface Area in Powassan Wellhead Protection Area (WHPA)

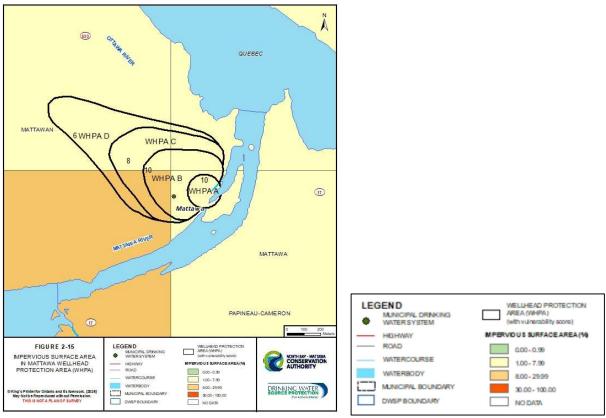


Figure 3a: Proposed Impervious Surface Area in Mattawa Wellhead Protection Area (WHPA)

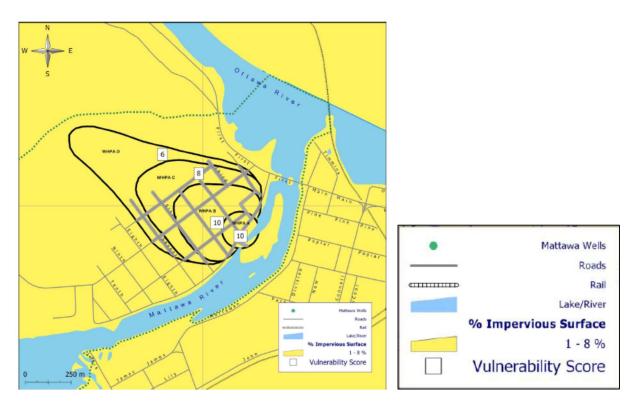


Figure 3b: Current Impervious Surface Area in Mattawa Wellhead Protection Area (WHPA)

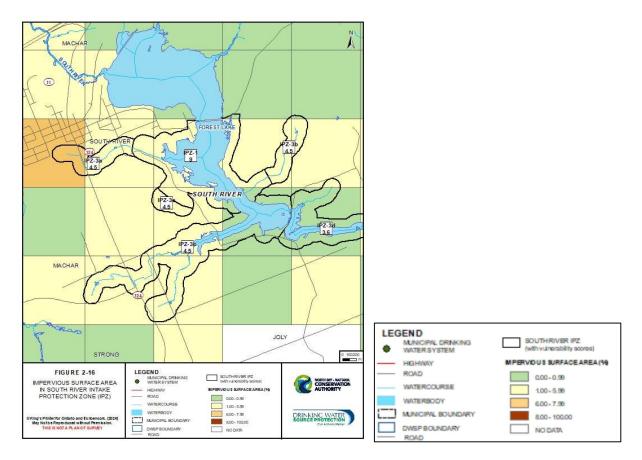


Figure 4a: Proposed Impervious Surface Area in South River Intake Protection Zone (IPZ)

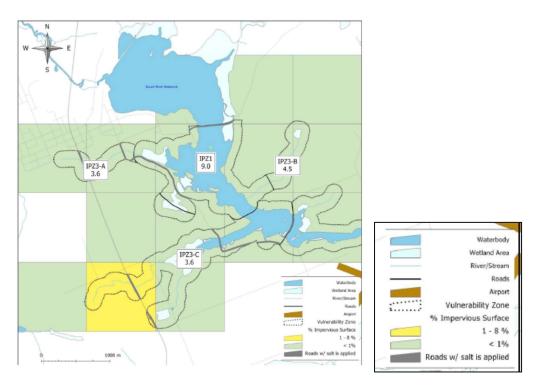


Figure 4b: Current Impervious Surface Area in South River Intake Protection Zone (IPZ)

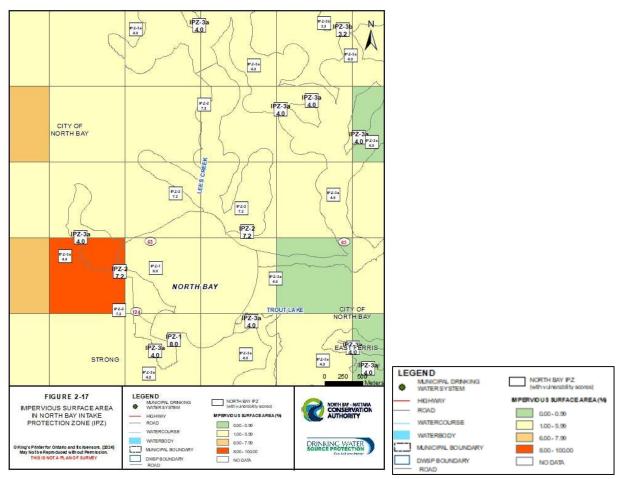


Figure 5a: Proposed Impervious Surface Area in North Bay Intake Protection Zone (IPZ)

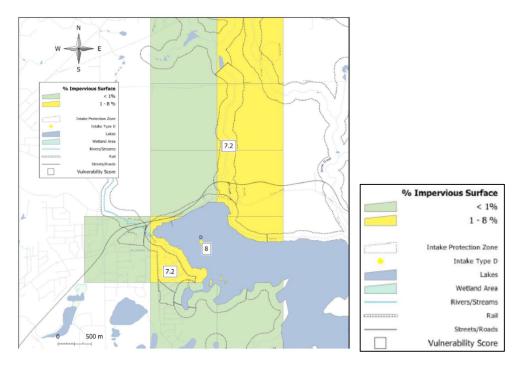


Figure 5b: Current Impervious Surface Area in North Bay Intake Protection Zone (IPZ)

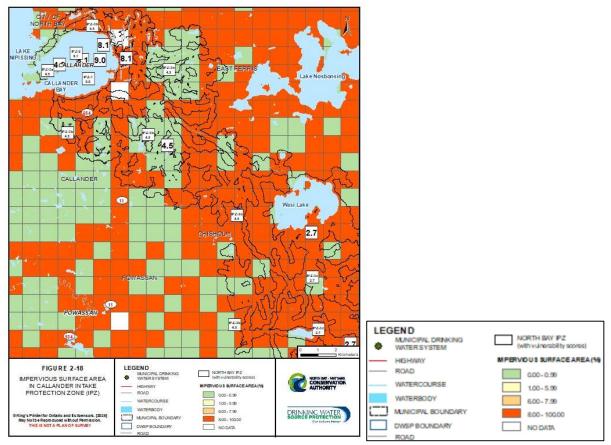


Figure 6a: Proposed Impervious Surface Area in Callander Intake Protection Zone (IPZ)

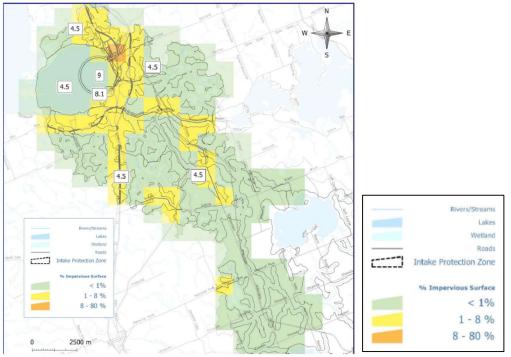


Figure 6b: Current Impervious Surface Area in Callander Intake Protection Zone (IPZ)

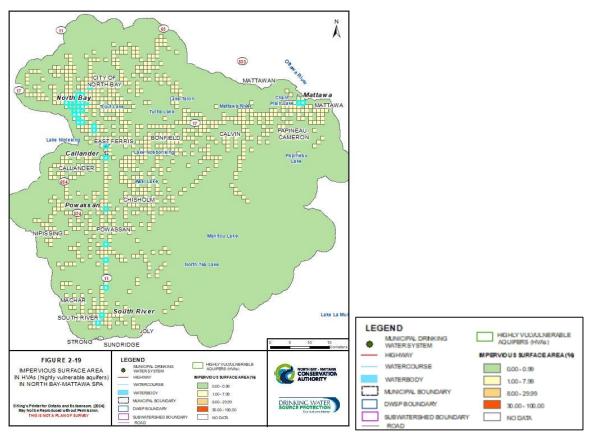


Figure 7a: Proposed Impervious Surface Area in Highly Vulnerable Aquifers (HVAs)

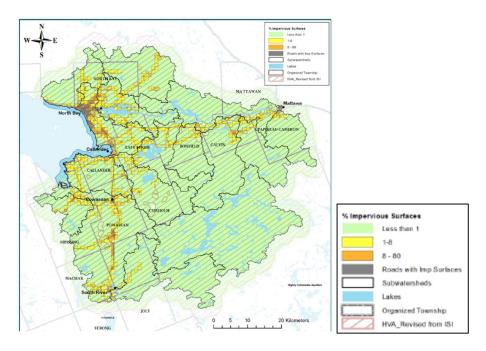


Figure 7b: Current Impervious Surface Area in Highly Vulnerable Aquifers (HVAs)

May 2024				Su May 2024 Su Mo Tu We Th 5 6 7 1 2 1 2 12 13 14 15 16	Fr Sa 3 14 17 18 24 25 31 25 33 30	June 2024 Mo Tu We Th Fr Sa 3 4 5 6 7 1 17 11 12 13 14 15 24 25 26 27 28 29
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Apr 28	29	30	May 1	2	m	4
Ь	Q	7 Council	ω	9 DSSAB	10	
12	13 Library Board Meeting	14	15 Eastholme Board	16	17	18
19	20 Victoria Day - Office Closed	21 Council GSMNP	22 NBMCA	23	24	25 Lion's Club event at Sportsplex for pool
26	27	28	29	30	31	Jun 1
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